



CITY OF HUMBOLDT

OFFICE OF CITY ADMINISTRATION

725 Bridge, PO Box 228 · Humboldt, KS 66748-0228 · Ph: (620)473-3232 · Fax: (620)473-2133 · www.humboldtks.org

AGENDA

REGULAR CITY COUNCIL MEETING

Monday, January 8, 2024 – 6:00 P.M.

1. Reciting of Pledge of Allegiance
2. Invocation by Jerry Neeley, First Baptist Church
3. Public comments on non-agenda items--not to exceed fifteen (15) minutes and three minutes per person and/or topic.
4. **CONSENT AGENDA:** All items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen, so request, in which event the item will be removed from the consent status and considered in its normal sequence on the agenda.
 - a. Approval of Minutes of Regular Council Meeting, December 11, 2023.
 - b. Warrant Ordinance (expenditures)
 - c. Approval of Resolution 01-08-2024 to waive Generally Accepted Accounting Procedures (GAAP) for the year 2023.
5. Swearing in of Mayor Nobby Davis and Council members Paul Cloutier, Jeffrey Marquez, Otis Crawford, and Sunny Shreeve – Staci Johnson, City Clerk
6. Consider Economic Development Service Agreement – Lisse Regehr and Jared Wheeler, Thrive Allen County
7. Consider approval for installation of weather radar on Humboldt's water tower – Bryce Kintigh and Emily Pawsat, Climavision
8. Request for a CASA Car Show on the Square – Tracy Cook and Roberta Vink
- ~~9. Executive Session – Attorney Client regarding legal matters~~ *Table*
10. City Administrator's Report – Cole
11. Adjourn

**REGULAR CITY COUNCIL
MEETING MINUTES
Monday, January 8, 2024 – 6:00 P.M.**

The Council met in regular session on Monday, January 8, 2024, in the Community Room at City Hall. Mayor Davis called the meeting to order at 6:00 p.m. with the following Councilmembers present: Crawford, Bowman, Hart, Shreeve, Cloutier and McDaniel. Councilmember Holinsworth and Goodner were absent. Also present: City Administrator Cole Herder, City Clerk Staci Johnson, Jeffery Marquez, Jerry Neeley, Chief Shannon Moore, Eddie Harner, Nick Reynolds – The Humboldt Union, Susan Lynn – Iola Register, Lisse Regeher and Jared Wheeler – Thrive Allen County, Marilyn Davis, Michelle Zinser, Rusty Newman, Tracy Cook and Roberta Vink. City Attorney Fred Works was absent.

The meeting was opened with the Pledge of Allegiance and Pastor Jerry Neeley gave the invocation.

Public Comments: Marilyn Davis spoke on the ban for pit bulls. She is not in favor of lifting the ban.

Jerry Neeley member of the Ministerial Alliance said, “they have officially moved into their new location at 910 Central and will be in full operation on Tuesday January 9, 2024.”

Consent Agenda:

- a) Approval of Minutes of Regular Council Meeting, December 11, 2023.
- b) Warrant Ordinance No. 317 dated January 8, 2024, in the amount of \$135,054.76.
- c) Warrant Ordinance No. 318 dated January 29, 2024, in the amount of \$194,077.18.

Motion by Cloutier, second by Crawford to approve the Consent Agenda. Motion carried unanimously.

City Clerk Staci Johnson gave the Oath of Office to Mayor Davis, and Councilmembers Paul Cloutier, Jeffery Marquez, Otis Crawford and Sunny Shreeve.

City Administrator Herder recommends that the City engages in the Economic Development Service Agreement with Thrive Allen County. This Service Agreement is for their services and to be rendered at \$17,000 annually with payments being made quarterly. Motion by Shreeve, second by Hart to sign the Economic Development Service Agreement. Motion carried unanimously.

City Administrator Herder would like the approval for the lease agreement by Climavision for installation of a weather radar on Humboldt’s water tower. Motion by Shreeve, second by Cloutier. Motion carried unanimously.

Rusty Newman with Pete’s Corporation wanted to let the council know that Tracy Cook and Roberta Vink with help from all employees at Pete’s in Humboldt Won First Place in the Competition between Pete’s stores. Allen County raised \$19,740.00 and that Humboldt brought in \$14,838.00 of this amount. They also, received an award for having an Original Event from hosting a car show. Tracy Cook and Roberta Vink spoke on having another car show but would be back later to request use of the City Square.

City Administrator's Report:

State Gas Loan: We originally borrowed \$1.5 million to cover the gas cost for February 2021, at 0.25% interest. In 2023, the rate went to 2.68% and in 2024, the rate has increased to 2.81^{0/0}. The balance at the end of 2023 was \$1,202,314.77. 2024 payments are \$83,908.26, twice per year.

Storm Damage: Have been preparing damage and expense reports for KDEM/FEMA for reimbursement.

Water System Project: Jeremy, Chaz, and I met with BG Consultants about the Water System Project, in December. Design is in process and will likely take much of 2024. Construction is expected to run from Spring of 2025 through Spring of 2026, which is later than we originally expected.

Funding will be through KDHE until project completion, then converted to USDA. Our first USDA payment will be one year after completion, Spring 2026. My plan was originally to begin increasing water rates to cover loan payments this spring, but with the later completion date, I recommend that we review in 2025. We submitted an application for grant assistance in December and hopeful that we can reduce the debt on this project.

Low Income Energy Assistance Program (LIEAP): The application period is December 18 through March 29. The maximum gross income to be eligible is \$1,823 for one person and increases approximately \$643 for each additional person. Assistance applies to gas and electric.

City Officials Webinar: The League will host a webinar 11:30 AM — 1:30 PM on Tuesday, January 9 to kickstart the new year! The webinar will provide helpful information on the Kansas Open Meetings Act, municipal budgeting, home rule, and much more!

LKM Local Government Day: The League encourages elected officials to visit the capital in Topeka to meet with legislators on January 22nd. Afternoon sessions include a review of the League's Municipal Policy and Legislative panel, with a reception at 5pm. Register in advance. This is a good event.

Personnel:

Water and Wastewater Plants (shared): Kimberly Hord

2023 Year in Review

The Year of 2023 has been good for the City of Humboldt.

- **CDBG Street Project Grant:** We completed the Community Development Block Grant street project to renovate approximately 44 blocks of chip and seal streets on 2nd, Charles, Pecan, and 12th. The project was funded by a CDBG grant in the amount of \$492,086, ARPA funds of \$149,060, and local contribution of \$79,023.75.
- **Street Repair Project:** With the County's assistance, we completed the chip and seal project for 6th Street, 11th Street, Central Street, Sycamore, and Neosho from 9th to 12th. The cost to complete approximately 47 blocks, for just the oil and chips was \$63,230.
- **Wastewater COVID Surveillance:** We have continued to participate in a wastewater surveillance program to monitor for COVID and share the results with health professionals in Allen County.


- **Completed the Code Book revision:** We completed the first complete Code Book revision since 1995. It is available in print at City Hall and online on our webpage.
- **Windstorm:** A storm with estimated 80 MPH winds hit Humboldt the evening of July 14th causing massive tree damage and power outages. Cleanup of an estimated 5,472 cubic yards of debris was removed over the next week. A disaster declaration was issued and approved. We submitted claims to FEMA for reimbursement.
- **Pool:** We recoated the pool.
- **Water System:** We have secured funding for a \$13 million water system project to replace aging distribution pipes, maintain water towers, and make improvements at the Water Plant. Engineering is in process and will be completed by the end of 2024, with construction in 2024 and 2025. All lead in the system, to the meters, will be replaced prior to the Federal mandate.
- **Low Range Wide Area Network:** The City partnered with Viaanix to establish Low Range Wide Area Network (LoRaWAN) infrastructure for smart city capabilities. During 2023, we have installed equipment to monitor and validate the concept.
- **Events hosted by the community:** Major events included an Easter Egg Hunt, Farmers' Market, Third Saturday Craft Show, Fourth of July Fireworks, Movie Nights, Water Wars, Biblesta, Bike Around Humboldt's Holiday Square, Boondocking, and Holiday Gift Market.
- **School Resource Officer:** The City partnered with USD 258 to continue the SRO.
- **Housing:** We partnered with First Step Builders to assess housing needs and create a plan to develop housing. The house at 8th and Pecan, utilizing the county's MIH grant is nearing completion. A Bolder Humboldt has applied for an MIH grant to build eight homes.
- **Mount Hope Cemetery:** Longtime Sexton Don Cress retired after 40 years of service. The Cemetery Board named Cindy Holinsworth as his successor. A significant amount of cleanup has been completed, including storm cleanup after the July 14 windstorm. Roads have been added around the east and southwest portions of the cemetery.
- **Personnel:** Hired Derrick Barton, Travis Wilson, and Jonathan Wort in Maintenance, and Kimberly Hord for Water and Wastewater Plants.
- **Camp Hunter Lease:** The City leased Camp Hunter for the Owl Creek Jamboree and the Middle of Everywhere Festival.
- **EV Charging Station:** In partnership with Francis Energy, we filed an application for a federal CFI grant for a Level 3 EV Charging station next to City Hall.

Goals and Objectives for 2024

- Complete permanent repair fascia around City Hall.
- Replace trees that were removed from the Square.
- Continue street projects.
- Continue action on nuisance properties.
- Implement camera surveillance on public property.

- Archive historical documents.
- Review city boundaries with Planning Commission.
- Complete application for Kansas Certified Sites Program for the Southwind Industrial Park.
- Establish a plan to reduce from downspouts and sump pumps in the sanitary sewer.
- Complete the Lead and Copper survey.

Motion by Cloutier, second by Shreeve to adjourn the meeting. Motion carried unanimously.
Meeting adjourned at 6:42 p.m.



Nobby Davis, Mayor

Attest:


Staci Johnson, City Clerk





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AGENDA
REGULAR CITY COUNCIL MEETING
Monday, February 12, 2024 – 6:00 P.M.

1. Reciting of Pledge of Allegiance
2. Invocation by Cameron Carter, Faith Assembly of God
3. Public comments on non-agenda items--not to exceed fifteen (15) minutes and three minutes per person and/or topic.
4. **CONSENT AGENDA:** All items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen, so request, in which event the item will be removed from the consent status and considered in its normal sequence on the agenda.
 - a. Approval of Minutes of Regular Council Meeting, January 8, 2024.
 - b. Warrant Ordinance (expenditures)
5. Public Hearing – CDBG Street Improvement Project
6. Presentation on fiber network grant opportunity – John Terry, Kwikom Communications
7. Consider request for Middle of Everywhere Festival – Damaris Kunkler, A Bolder Humboldt
8. Consider request to serve as applicant on Kansas Creative Arts Industries Commission Visiting Artist Grant – Eric Williams, A Bolder Humboldt
9. Designate Delegate and Alternate Delegate for the KRWA Annual Meeting – Cole
- ~~10.~~ Executive Session – Nonelected Personnel, Personnel Committee
11. City Administrator's Report – Cole
12. Adjourn

**REGULAR CITY COUNCIL
MEETING MINUTES
Monday, February 12, 2024 – 6:00 P.M.**

The Council met in regular session on Monday, February 12, 2024, in the Community Room at City Hall. Mayor Davis called the meeting to order at 6:00 p.m. with the following Councilmembers present: Marquez, Hart, Cloutier, Holinsworth and McDaniel. Councilmembers Shreeve, Goodner and Crawford were absent. Also present: City Administrator Cole Herder, City Clerk Staci Johnson, Jerry Neeley, Chief Shannon Moore, Eddie Harner, Nick Reynolds – The Humboldt Union, Susan Lynn – Iola Register, Cameron Carter, Eric Williams and Damaris Kunkler – A Bolder Humboldt, John Terry – Kwikom Communications and City Attorney Fred Works.

The meeting was opened with the Pledge of Allegiance and Pastor Cameron Carter gave the invocation.

Public Comments: No Public Comments

Consent Agenda:

- a) Approval of Minutes of Regular Council Meeting, January 8, 2024.
- b) Warrant Ordinance No. 319 dated February 12, 2024, in the amount of \$170,059.49
- c) Warrant Ordinance No. 320 dated February 27, 2024, in the amount of \$102,729.63

Motion by Cloutier, second by McDaniel to approve the Consent Agenda. Motion carried unanimously.

A Public Hearing regarding the CDBG Street Improvement Project was opened at 6:02 p.m. Councilmember Holinsworth questioned work not being done on Pecan and Charles. City Administrator Herder said, “it was an error on his part not including those sections.” Work was not paid for because, it wasn’t included in the draft. Mayor Davis closed the hearing at 6:05 p.m.

Motion by Cloutier, second by Hart to close-out the Transmittal form, Certificate of Completion, Notice of Completion/Final Inspection and Final Wage Compliance Report Format for the CDBG Street Improvement Project. Motion carried unanimously.

John Terry with Kwikom Communications is wanting to apply for a grant for fiber network and wants the City to Co-Invest in a 1.8-million-dollar grant. In exchange for the City to co-invest they can install fiber North of Hawaii road to include all the industrial park and existing neighbors. City Administrator Herder informed the council that he has set money aside in the economic development fund to help out. Motion by Holinsworth, second by Cloutier to fund \$2000.00 for this grant if Kwikom Communications is accepted. Motion carried unanimously.

Damaris Kunkler would like to lease Camp Hunter for the “Middle of Everywhere Festival” over Labor Day weekend August 30, 2024, thru September 2, 2024. Kunkler would like to also have a car show on Saturday August 31, 2024. Motion by Holinsworth, second by Hart to allow Kunkler to lease Camp Hunter for the “Middle of Everywhere Festival” and to close 8th street from Bridge Street to New York Street for the car show. Motion carried unanimously

Damaris Kunkler with A Bolder Humboldt introduced Eric Williams to the council. He will be working part time with A Bolder Humboldt to help with writing grants. Kunkler would like to submit a grant through the City for the Kansas Creative Arts Industries Commission Visiting Artist Grant. Motion by Holinsworth, second by McDaniel to allow this grant to be submitted through the City. Motion carried unanimously.

Kansas Rural Water Association 55th Annual meeting will be on March 26th, 27th, and 28th, 2024. Annual meeting of the membership of the Kansas Rural Water Association will be held on Thursday, March 28, 2024. KRWA is requesting a delegate and alternate to attend the meeting. Motion by Cloutier, second by Holinsworth to nominate Chaz Sanchez to be the Delegate and Derrick Onnen as alternate. Motion carried unanimously.

Executive session tabled to next meeting March 11, 2024.

City Administrator's Report:

Utility bill mailing: The US Postal Service is no longer capable of delivering our utility billing cards consistently and reliably, not only in Humboldt, but other communities as well. Every month our office fields numerous calls from residents asking about their billing, and worse, numerous late payments as a result of late or not delivered cards. In March, we will initiate a test trial of mailing utility bills in envelopes. This will add extra labor to stuff envelopes and extra postage, but our current system is not reliable.

Until now, this has been an issue with some of the cards not arriving. The January billing cards were delivered to the Post Office on Wednesday, December 31st, then forwarded to Kansas City for processing. They were not received back to Chanute for sorting and delivery, until Friday, February 9th.

Weather Radar: Climavision has been doing necessary site assessment, engineering, and planning. They are moving forward and anticipate a March 26 installation (weather allowing) and have the system online by April.

Trucks for Sale: Ross Daniels will be selling a retired city truck and two retired pickups on his website, at Equipment Auctions. The auction opens on February 21st and closes February 28th.

Winter Storm Gerri: We experienced sustained low temperatures approximately January 12th to 21st. Gas demand was much lower and did not result in the extreme costs seen during Winter Storm Uri, with daily cost approaching \$30/unit, compared to our monthly contract cost of \$3.95/unit. By utilizing WoodRiver for our gas management, KMGA estimates that we saved approximately \$70k vs. drawing from the daily price market, to supply our extra unplanned demand.

Low Income Energy Assistance Program (LIEAP): The application period is December 18 through March 29. The maximum gross income to be eligible is \$1 ,823 for one person and increases approximately \$643 for each additional person. Assistance applies to gas and electric.

Financial Audit: Our 2023 audit is scheduled for March 14th.

Legislative issues:

- **HB 2511** will have a hearing in the House Elections Committee on Thursday. The bill will make it possible for local candidates to include party affiliation on the ballot, which then forces a partisan election. Federal employees and active military are prohibited from participating in partisan elections. Update: I received information, this afternoon, that the hearing has been cancelled for the second time.
- **SB 468** will have a hearing in the Senate Assessment and Taxation Committee on Wednesday. The bill will prevent cities from exceeding the RNR to exempt bonds or other property tax exemptions.
- **SB 373** had a hearing this morning in the Senate Committee on State and Federal Affairs. The bill would prohibit public money from being used to pay for lobbying, which is what the League does for us, and included in our annual dues. It would be impossible for us to keep up with legislation, do necessary research, provide adequate testimony, or even understand the process if it wasn't for the League. The League is efficient and effective, and not liked by opponents that want to squelch local governments.
- **Others:** We're watching other bills that prevent us from changing zoning on annexed property without owner's request and a limit on what can be charged to serve a KORA request.

Motion by Cloutier, second by Hart to adjourn the meeting. Motion carried unanimously.
Meeting adjourned at 6:51 p.m.



Nobby Davis, Mayor

Attest:



Staci Johnson, City Clerk





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AGENDA

REGULAR CITY COUNCIL MEETING

Monday, March 11, 2024 – 6:00 P.M.

1. Reciting of Pledge of Allegiance
2. Invocation by Pastor Matt Jennings, St. Peter's Lutheran Church
3. Public comments on non-agenda items--not to exceed fifteen (15) minutes and three minutes per person and/or topic.
4. **CONSENT AGENDA:** All items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen, so requests, in which event the item will be removed from the consent status and considered in its normal sequence on the agenda.
 - a. Approval of Minutes of Regular Council Meeting, February 12, 2024.
 - b. Warrant Ordinance (expenditures)
5. Consider Lease of Camp Hunter for Owl Creek Jamboree, April 18th - 21st. – Cole
6. Discuss future requests to lease Camp Hunter – Cole
7. Consider upgrade of Johnson and Sweatt signs on 9th Street and Office of Rural Prosperity Rural Murals and Public Art grant application – Cole
8. Discuss establishment of a time period for display of political signs – Cole
9. Executive Session regarding nonelected personnel – Personnel Committee
10. City Administrator's Report – Cole
11. Adjourn

**REGULAR CITY COUNCIL
MEETING MINUTES
Monday, March 11, 2024 – 6:00 P.M.**

The Council met in regular session on Monday, March 11, 2024, in the Community Room at City Hall. Mayor Davis called the meeting to order at 6:00 p.m. with the following Councilmembers present: Marquez, Cloutier, Holinsworth, Shreeve, Goodner and McDaniel. Councilmembers Hart and Crawford were absent. Also present: City Administrator Cole Herder, City Clerk Staci Johnson, Chief Shannon Moore, Eddie Harner, Nick Reynolds – The Humboldt Union, Susan Lynn – Iola Register, Pastor Matt Jennings, Marcia Davis, Patrick Zirjacks and City Attorney Fred Works.

The meeting was opened with the Pledge of Allegiance and Pastor Matt Jennings gave the invocation.

Public Comments: Marcia Davis and Patrick Zirjacks with Thrive Allen County will be hosting a Community Conversation held at the Humboldt High School Cafeteria on Tuesday, March 26th at 6:00 pm. Also, they are hosting a Community Health Fair on Wednesday, April 24th from 10:30 am – 2:30 pm at the Humboldt Public Library.

Consent Agenda:

- a) Approval of Minutes of Regular Council Meeting, February 12, 2024.
- b) Warrant Ordinance No. 321 dated March 11, 2024, in the amount of \$145,980.20
- c) Warrant Ordinance No. 322 dated March 27, 2024, in the amount of \$67,164.90

Motion by Cloutier, second by McDaniel to approve the Consent Agenda. Motion carried unanimously.

City Administrator Herder spoke on behalf of Jeff Barnett which is the host of Owl Creek Jamboree. Barnett would like to host an acoustic music festival again this year from April 18th–21st, 2024 and would like to lease Camp Hunter to house this festival. The festival will include playing of amplified music from a central stage area as well as music in campsites and other areas of the premises. Barnett will provide liability insurance for this event naming the City of Humboldt as an additional insured. Motion by Holinsworth, second by Cloutier that the City enters into a lease agreement with Jeff Barnett d/b/a/ Owl Creek Jamboree for this acoustic music festival with the hours from 10:00 am to 12:00 pm on April 18th – 21st, 2024. Motion carried unanimously.

City Administrator Herder discussed future requests of leasing Camp Hunter for music festivals. City Administrator Herder would like to be able to make that decision instead of having them get approval every year. Motion by Cloutier, second by McDaniel to authorize City Administrator Herder the authority to make the decision unless, significant changes are needing made. Motion carried unanimously.

City Administrator Herder would like the Council to consider an upgrade of Johnson and Sweatt signs on 9th street and Office of Rural Prosperity Rural Murals and Public Art grant application. City Administrator Herder recommends the Growth Committee meet and come up with a design. Also, he would like to give approval for Allie Utley to get started on the Grant for this project. Motion by Cloutier, second by Shreeve giving Utley the approval to initiate the Grant and for the Growth Committee to meet regarding the design. Motion carried unanimously.

City Administrator Herder would like to discuss establishment of a time period for display of Political signs. Discussion was had and decision was made for City Attorney Fred Works to draft up an ordinance to become code.

Motion by Holinsworth, second by Goodner that the Governing Body recess to executive session as authorized by the Open Meetings Law for discussion of non-elected personnel. Meeting will be recessed for fifteen minutes at 6:36 p.m. and will resume regular session at 6:51 p.m. in the Community Room at City Hall. Mayor Davis, City Administrator Herder, Councilmembers, Chief Shannon Moore and City Attorney Fred Works were requested to be present in executive session. Motion carried unanimously.

Meeting resumed regular session at 6:51 p.m. No action was taken.

City Administrator's Report:

Utility bill mailing: We sent the February utility billing out in envelopes. We got a few reports that customers didn't receive their bills, but the number was much less than with the cards.

Weather Radar: Climavision has been doing necessary site assessment, engineering, and planning. They are moving forward and anticipate a March 26 installation (weather allowing) and have the system online by April.

Swimming Pool: We have been advertising for a couple of weeks for Pool Managers and Lifeguards and so far, have only one application.

Financial Audit: Our 2023 audit is scheduled for March 14th.

Humboldt Community Conversation: Thrive Allen County will host a community conversation on Tuesday, March 26th, at 6 pm at the HHS Cafeteria. They have recently held a Youth Conversation and will be at our meeting in April to share the summary. The students have been invited to attend the Community Conversation. It's important for everyone to attend to both share and hear comments.

TextMyGov: We are investigating TextMyGov, which uses smart texting technology to communicate with citizens. Local government agencies can answer questions, send links to their website, and provide details on garbage pickup, utility payment, city news, events, office hours, department locations and more.

The system can also allow citizens to report code violations, public works issues like potholes, sign down, drainage problems, tree trimming, sewer smell, and more. Agencies can engage citizens and ask specific guided questions regarding location, address, street name and more.

The cost of the system is \$2,000 per year. We would have a citizen opt-in to collect cell phone numbers.

Good Friday: The City will be closed on the Good Friday holiday, March 29th.

Lions Easter Egg Hunt: The Lions will host the 74th Annual Lions Club Easter Egg Hunt on the Square, Saturday, March 30th at 10 am.

Clerk's Conference: Staci will be attending March 20 — 22.

Old Kerr McGee Property: The sale is complete, and the City owns the property.

Low Income Energy Assistance Program (LIEAP): The application period is December 18 through March 29. The maximum gross income to be eligible is \$1 ,823 for one person and increases approximately \$643 for each additional person. Assistance applies to gas and electric.

Legislative issues:

- **HB 2815, Elimination of LAVTR,** would abolish the Local Ad Valorem Tax Reduction Fund and the City/County Revenue sharing fund, while also reducing the state mill levy. A hearing will be held by the House Taxation Committee on Wednesday, March 13. The League opposes and asks these funds not be eliminated. The long-term loss of these funds would create economic harm to citizens. Testimony must be submitted NO LATER than 11 a.m. on Tuesday, March 12 It must be submitted as a PDF to taxation@house.ks.gov. A cover sheet is required.
- **SB 94, Elimination of LAVTR:** This is a bill from last year, which was still active, and reduces the state mill levies on properties. It was amended Monday morning by the Senate Committee on Assessment and Taxation to also now eliminate the local ad valorem tax reduction fund and the city and county revenue sharing funds. The bill will not have a hearing. It now will go straight to the Senate Floor for a vote, which could occur any day. Contact Senators and ask them to vote no on this legislation and keep the funds intact. Instead, we are asking them to request an interim committee to look at the issue before the 2025 session. The state can lower its mill levies without eliminating either of the funds.
- **HB 2704, No Impact Home Business Act:** This bill would preempt some local regulations on zoning and permitting by allowing home businesses to expand. While it contains some limits, it could allow car sales, small retail businesses, and storage of equipment in neighborhoods. The League opposes, as this is not only encroaching on home rule zoning authority but will create problems in neighborhoods. A hearing was held in House Local Government and they will work on the bill sometime next week. Please contact committee members as soon as possible.
- **SB 474, Administrative Ordinance Restrictions:** This bill would have removed the administrative ordinance restrictions from K.S.A. 12-3013, meaning citizen petitions could be used to overturn administrative ordinances. The bill failed to pass out of the Senate Federal and State Affairs Committee.
- **SB 468:** A hearing in the Senate Assessment and Taxation Committee on Wednesday. The bill will prevent cities from exceeding the RNR to exempt bonds or other property tax exemptions.
- **SB 510, Sewer System Reconnects:** Requires cities to re-establish a sewer line connection to a business or residence that has been "disconnected," no longer exists, or has collapsed, will be worked in the Senate Local Government Committee. The bill stems from a personal experience of a Senator related to a building they own. I have sent emails to both the House and Senate Local Government Committee members in opposition.
- **HB 2822:** A reconstituted KORA bill, HB 2699, that died at Turnaround. Under HB 2822, KSA 45-219 would be amended to specify that printed copies of records will be \$.25 per page, and electronic documents would need to be provided free of charge. If

employee time is required, the fee shouldn't be greater than the lowest hourly rate of an employee who is qualified to provide the information. No time can be charged for electronic records.

- **SB 318** started as a bill requiring city attorneys to review certain audio and video evidence and removing the requirement that municipal courts collect fingerprints from persons convicted of violating certain municipal ordinance provisions related to driving without a valid driver's license or motor vehicle liability insurance coverage. The bill morphed significantly while under debate in the Senate. The heavily amended bill passed the Senate overwhelmingly and was referred to the House Corrections and Juvenile Justice Committee for consideration. SB 318 had a hearing on Wednesday, March 6, and will likely be worked this week.

Motion by Goodner, second by Cloutier to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:08 p.m.



Nobby Davis, Mayor

Attest:


Staci Johnson, City Clerk





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AGENDA

REGULAR CITY COUNCIL MEETING

Monday, April 8, 2024 – 6:00 P.M. (Revised)

1. Reciting of Pledge of Allegiance
2. Invocation by Reverend Blake Stanwood, Humboldt United Methodist Church
3. Public comments on non-agenda items--not to exceed fifteen (15) minutes and three minutes per person and/or topic.
4. **CONSENT AGENDA:** All items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen, so requests, in which event the item will be removed from the consent status and considered in its normal sequence on the agenda.
 - a. Approval of Minutes of Regular Council Meeting, March 11, 2024.
 - b. Warrant Ordinance (expenditures)
5. Consider Proclamation for Child Abuse Prevention Month – Kayla Knavel, Children's Services Coordinator, Hope Unlimited, Inc.
6. Consider Proclamation for Sexual Assault Awareness Month – Cesilie Chandler, Community Engagement Coordinator, Hope Unlimited, Inc.
7. *leB- discuss Youth Conversations - Thrive*
Consider request to establish disc golf in Camp Hunter – Matt Korte
8. Consider request to extend sewer – Clint Johns and Matt Korte
9. Update on Johnson and Sweatt signs on 9th Street and Office of Rural Prosperity Rural Murals and Public Art grant application – Growth Committee
10. Discuss establishment of a time period for display of political signs – Cole
11. *Consider speed limit on Hawaii Road – Cole
12. Approve Mayor's Appointments and select Council President – Mayor Davis
13. City Administrator's Report – Cole
14. Adjourn

**REGULAR CITY COUNCIL
MEETING MINUTES
Monday, April 8, 2024 – 6:00 P.M.**

The Council met in regular session on Monday, April 8, 2024, in the Community Room at City Hall. Mayor Davis called the meeting to order at 6:00 p.m. with the following Councilmembers present: Marquez, Holinsworth, Shreeve, Crawford, Hart and McDaniel. Councilmembers Goodner and Cloutier were absent. Also present: City Administrator Cole Herder, City Clerk Staci Johnson, Chief Shannon Moore, Eddie Harner, Susan Lynn – Iola Register, Pastor Blake Stanwood, Patrick Zirjacks, Matt Korte, Clint Johns, Pastor Jerry Neeley, Stacy Mueller, Chris Holloway, Shelby Peters, Brigham Folk, Donita Garner, Alisha and Ryla Turner, Amy Daniels, and Robert Poydack. City Attorney Fred Works was absent.

The meeting was opened with the Pledge of Allegiance and Pastor Blake Stanwood gave the invocation.

Public Comments: Pastor Jerry Neeley would like to invite all to attend the grand opening of the Food Pantry at its new location 910 Central from 2:00 – 4:00 on April 18th, 2024.

Consent Agenda:

- a) Approval of Minutes of Regular Council Meeting, March 11, 2024.
- b) Warrant Ordinance No. 323 dated April 8, 2024, in the amount of \$162,683.34
- c) Warrant Ordinance No. 324 dated April 26, 2024, in the amount of \$296,217.70

Motion by McDaniel, second by Crawford to approve the Consent Agenda. Motion carried unanimously.

Motion by Holinsworth, second by Hart to amend the Agenda and add 6B - Discuss Youth and Community Conversations – Thrive Allen County. Motion carried unanimously.

Representatives from CASA, Hope Unlimited and Kansas Children’s Service League presented the council with a proclamation declaring April as Child Abuse Prevention and Sexual Assault Awareness Month. Motion by Holinsworth, second by McDaniel to approve Mayor Davis to sign both proclamations proclaiming the month of April as Child Abuse Prevention and Sexual Assault Awareness Month. Motion carried unanimously.

Chris Holloway, Brigham Folk, Patrick Zirjacks and Shelby Peters all with Thrive Allen County spoke with about 30 Humboldt kids on February 25, 2024, asking them questions on what we can do to help you in six months, one year, ten years. Some of the concerns were wanting restaurants to stay open later, clean up at Neosho River Park, make the City Pool more attractive, more recreations, disc golf, and make park improvements.

Matt Korte would like to establish disc golf at Camp Hunter. Korte has spoke with local businesses in helping. Korte also said, “he would take care of all costs to make this happen.” Motion by Holinsworth, second by Shreeve to give Korte the permission he needs to establish a golf course at Camp Hunter. Motion carried unanimously.

Korte also stated, “Owl Creek Jamboree would be painting bathrooms at Camp Hunter.”

Clint Johns and Matt Korte spoke with the council about extending sewer to a new location on Ohio between seventh and eighth. Suggestion was made that the Utility Committee get together and come up with a plan and report back at the next meeting on May 13, 2024.

Growth Committee went over some options on what they would like to do for the Johnson and Sweatt Signs on 9th Street and Office of Rural Prosperity Rural Murals and Public Art Grant Application. Tabled this topic until the next meeting on May 13, 2024.

City Administrator Herder discussed time periods for display of political signs. Ordinance Committee is to meet and report back at the next meeting on May 13, 2024.

City Administrator Herder wants the Council to consider lowering the speed limit on Hawaii Road. Was suggested that City Administrator Herder attend the Commissioners meeting on Tuesday, April 9th, 2024, and discuss with the Commissioners on lowering the speed limit and report back at the next meeting on May 13, 2024.

Mayor Nobby Davis made the following annual appointments:

- City Attorney: Fred Works
- City Treasurer: Lora Hunt
- Municipal Judge: Patti Miklos
- City Inspector: Jeremy Bulk
- Chamber of Commerce Representative: Herder & Peters
- Swimming Pool, Parks and Buildings: Crawford, Shreeve & Hart
- Ordinances, Insurance and Claims: Marquez, Goodner & Shreeve
- Utilities (Utility Hearing, Gas, Water and Sewer) Marquez, Hart & Goodner
- Public Safety (ADA, Fire, Police, Animal Control): Crawford, Hart & Cloutier
- Finance and Licenses: Shreeve, Crawford & Cloutier
- Personnel: Holinsworth, McDaniel & Marquez
- Growth Committee: McDaniel, Holinsworth & Cloutier
- Street Committee: McDaniel, Goodner & Holinsworth

City Planning Committee/Zoning Board of Appeals

- Joe Works: 2024-2027
- Craig Newman: 2022-2025
- Matt Korte: 2024-2027
- Bob Johnson: 2024-2027

Humboldt Library

- Michelle Umholtz
- Niccole Beagley
- Krista Brady
- Kelly Francis
- Ruby Crawford
- Nan Kaufman
- Terri LeRoy

Housing Authority

- Carolyn Moore: Expires 2024
- Judy Arbeiter: Expires 2024
- Otis Crawford Expires 2026
- Donna Ellsworth: Expires 2027
- Darrell Krone: Expires 2026

- Official City Newspaper: The Humboldt Union
- Official Depositories: Emprise Bank, Community National Bank and Municipal Investment Pool.

Motion by Holinsworth, second by McDaniel to accept the Mayor's appointments. Motion carried unanimously.

Motion by Shreeve, second by Crawford to appoint Blake McDaniel as President of the Council. Motion carried unanimously.

City Administrator's Report:

Weather Radar: Climavision installed the weather radar on March 27th.

Swimming Pool: We have been advertising for a several weeks for Pool Managers and Lifeguards but so far, we've only received one application for Manager and eight for Lifeguards. We cannot open without two managers and eight lifeguards. With consultation with the Mayor and Pool Committee, we will increase manager pay to \$15/hr. and lifeguard pay to \$9 for first year and \$10 for second year.

Financial Audit: Our 2023 audit was completed on March 14th.

Budget: I will start working on the budget, this week, starting with updating the Budget Worksheet and asking Department Heads for input, including changes they are aware of and projects they are planning. I'm open to any input that any of you have.

ACC Allen Entrepreneurship Series Dinner: This year, the City sponsored the ACC Allen Entrepreneurship Series, and in doing so, we have received an invitation for dinner for two people. The dinner is Tuesday, April 23rd, at 5:30 pm, at the Stadler Conference Room at Allen Community College. RSVP by April 12th. Councilmembers Hart and McDaniel volunteered.

2024 Street Project: We have been reviewing what streets to include in this year's reclamation. The work will likely be broken up between rehabilitating some blocks and adding a new seal layer to work done last year. It's recommended to apply two layers after rehabilitation, then a third seal layer the next, then a four- or five-year maintenance seal layer. This year is going to be a real challenge due to lack of employees and the EPA requirement for the citywide water system lead pipe survey.

Streets that engineers rated as the worst streets include 27 blocks on Fourth Street, Signor Street, Pine Street from First Street to Ninth Street, and Mulberry Street from First Street to Second Street. The rating is a composite of the entire street and not just single blocks.

Owl Creek Jamboree: The music festival will be held at Camp Hunter, April 18 — 21.

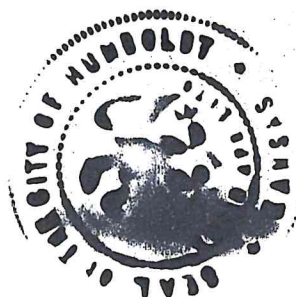
Legislative issues: The Legislature is on break for about three weeks, when they will come back to finish up business. I have continued to contact legislators regarding legislation that affects local government.

Motion by McDaniel, second by Crawford to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:30 p.m.

Nobby Davis, Mayor

Attest:

Staci Johnson, City Clerk





CITY OF HUMBOLDT

OFFICE OF CITY ADMINISTRATION

725 Bridge, PO Box 228 · Humboldt, KS 66748-0228 · Ph: (620)473-3232 · Fax: (620)473-2133 · www.humboldtkansas.org

AGENDA

REGULAR CITY COUNCIL MEETING (Revised)

Monday, May 13, 2024 – 6:00 P.M.

1. Reciting of Pledge of Allegiance
2. Invocation by Otis Crawford,
3. Public comments on non-agenda items--not to exceed fifteen (15) minutes and three minutes per person and/or topic.
4. **CONSENT AGENDA:** All items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen, so requests, in which event the item will be removed from the consent status and considered in its normal sequence on the agenda.
 - a. Approval of Minutes of Regular Council Meeting, April 8, 2024.
 - b. Warrant Ordinance (expenditures)
5. Consider Resolution 05132024 to show support and endorsement for the Kansas Community Empowerment Program (formerly Pride). – Cole
6. Discuss request to extend sewer – Clint Johns and Matt Korte
7. *Consider request to start and end the Octagon Gravel Race on Bridge Street – Ben Alexander
8. Review of 2023 Annual Financial Audit – Kyle Spielbusch, Jarred, Gilmore, and Phillips P.A.
9. Consider Ordinance 1544, Election Campaign Signs – Cole
10. Review pool operation for 2024 – Cole
11. Discuss fireworks seller permit and fee – Cole
12. Update on Johnson and Sweatt signs on 9th Street – Growth Committee
13. Discuss speed limit on Hawaii Road – Cole
14. *Discuss Fire Siren – Cole
15. City Administrator's Report – Cole
16. Adjourn

**REGULAR CITY COUNCIL
MEETING MINUTES
Monday, May 13, 2024 – 6:00 P.M.**

The Council met in regular session on Monday, May 13, 2024, in the Community Room at City Hall. Mayor Davis called the meeting to order at 6:00 p.m. with the following Councilmembers present: Marquez, Holinsworth, Cloutier, Crawford, and McDaniel. Councilmembers Goodner, Shreeve and Hart were absent. Also present: City Administrator Cole Herder, City Clerk Staci Johnson, Chief Shannon Moore, Eddie Harner, Jerry Neeley, Nick Reynolds – The Humboldt Union, Kyle Spielbusch – Jarred, Gilmore and Phillips P.A., and Ben Alexander. City Attorney Fred Works was absent.

The meeting was opened with the Pledge of Allegiance and Councilmember Crawford gave the invocation.

Public Comments: Pastor Jerry Neeley looking forward to Biblesta. City Administrator Herder said, “Red Cross will be here on Thursday, May 16, 2024.”

Consent Agenda:

- a) Approval of Minutes of Regular Council Meeting, April 8, 2024.
- b) Warrant Ordinance No. 325 dated May 13, 2024, in the amount of \$201,913.36
- c) Warrant Ordinance No. 326 dated May 29, 2024, in the amount of \$66,612.19

Motion by Cloutier, second by Crawford to approve the Consent Agenda. Motion carried unanimously.

Motion by Holinsworth, second by McDaniel to adopt Resolution #05132024 a resolution for the Kansas Community Empowerment Program. The Community of Humboldt urges its citizens to join this effort and hereby declares the city to be an official entrant in the KCE Program. Motion carried unanimously.

City Administrator Herder spoke on the request to extend sewer for Clint Johns and Matt Korte. City Administrator Herder said, “they have contacted an engineer but, no action was taken and will report back to the next meeting on June 10th, 2024.”

Ben Alexander, Southwind Cycle and Outdoor would like to request that the City of Humboldt be the hub for the Octagon Gravel Race starting and finishing on Bridge Street. Race is set for June 22nd, 2024. Motion by Holinsworth, second by Cloutier to allow Ben Alexander to have this bicycle race in Humboldt on June 22nd, 2024. Motion carried unanimously.

Kyle Spielbusch, with Jarred, Gilmore & Phillips, PA went over the 2023 Financial Audit Report.

Motion by Holinsworth, second by Crawford to adopt Ordinance No. 1544 an ordinance creating a new section 6-401 of the Humboldt Municipal code regarding the placement and removal of election campaign signs. Campaign signs must be removed with 15 days following any election. Motion carried unanimously.

Opening day for the Humboldt Municipal Pool is Monday, May 27th, 2024. The Pool will be open from 1:30 p.m. to 7:00 p.m. Sunday through Saturday. Closing Date – Wednesday, August 13th, 2024.

City Administrator Herder spoke on the fireworks seller permit and fee. Right now, we don't have any current licensing or fees outside of CMB licenses. City Administrator Herder recommends we study this and develop a comprehensive plan for all business licensing and fees.

Growth Committee gave an update on the Johnson and Sweatt signs on 9th street. The decision was made to take both signs down starting with the north sign and to refurbish if possible.

City Administrator Herder went to the Commissioner's meeting and spoke about the speed limit on Hawaii Road. Commissioners said, "they would work with us on what ever needs done." No action needed and will hold off on this matter.

City Administrator Herder discussed the fire sirens here in town and thinks its time to consider dropping the fire alarm and leave it as a storm siren. City Administrator Herder recommends that we discontinue the sirens, but not take action until the next meeting on June 10, 2024.

City Administrator's Report:

Weather Radar: The weather radar is live and Climavision has granted access to emergency management personnel in Allen County.

Swimming Pool: We have hired two managers, Nicole Desmarteau and Kayla Medley, and nine lifeguards. Two of the lifeguards are returning and the rest are new. We're working to schedule training. The pool is filled, and our maintenance department is making preparation to open.

The slide is showing its age. I'm not sure when it was installed, but we did an extensive rehabilitation in 2015. There is significant non-structural rust that is beyond a second rehabilitation. Replacement cost for something similar is in the \$30k to \$40k range.

Budget: I've begun work on the 2025 budget. We must notify the County Clerk by July 20th, if we intend to exceed the Revenue Neutral Rate (RNR).


2024 Street Project: We will probably have to scale back street work, this year, due to staffing issues. We should be able to reseal the recent project streets, but it doesn't look like we'll have the manpower to rebuild any streets this year.

Maintenance Staffing: We are struggling to maintain employment level in the Maintenance Department. Full employment would be 8 or 10 employees, counting the Foreman. We are currently at five, but one has been off for a worker's comp injury. We have been advertising in The Humboldt Union for a couple of years, continuously. We've recently extended advertising to The Iola Register, The Chanute Tribune, and Facebook.

Police Department Staffing: A new Police Lieutenant will be starting this week. We have one open position for a full-time Officer. We have been using part time officers and overtime to cover, and Shannon has worked extra hours to help cover.

TextMyGov: Since the first of May, we've had 759 opt-ins. This service will allow us to text messages of any type to those who opt-in. In the future, we can also allow incoming texts with automated answers, based on keywords, that will respond with links to our webpage or prepared responses. It also has the capability to detect when further action is required and direct those messages to city staff to address. To opt-in, text HUMBOLDT to 91896.

Motion by Cloutier, second by McDaniel to adjourn the meeting. Motion carried unanimously.
Meeting adjourned at 7:13 p.m.



Nobby Davis, Mayor

Attest:



Staci Johnson, City Clerk





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AGENDA

REGULAR CITY COUNCIL MEETING

Monday, June 10, 2024 – 6:00 P.M.

1. Reciting of Pledge of Allegiance
2. Invocation by Jerry Neeley, First Baptist Church
3. Public comments on non-agenda items--not to exceed fifteen (15) minutes and three minutes per person and/or topic.
 - a. Loren Korte, PSI, Personal Service Insurance, Inc.
4. **CONSENT AGENDA:** All items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen, so requests, in which event the item will be removed from the consent status and considered in its normal sequence on the agenda.
 - a. Approval of Minutes of Regular Council Meeting, May 13, 2024.
 - b. Warrant Ordinance (expenditures)
 - c. Approve Ordinances 1545 and 1546 to adopt Uniform Public Offence Code for Kansas Cities and Standard Traffic Ordinances.
5. Update on carwash and request for sidewalk replacement – Kyle Owens
6. Consider request to host Water Wars on the Square on August 3rd and to close adjacent streets – A Bolder Humboldt
7. Consider discontinuing the sounding of the Fire Siren and All Clear Siren– Cole
8. Award contract for the CDBG Growing Place expansion project – Cole
9. Consider Resolution # 06102024, Adopting the Kansas Homeland Security Region H Mitigation Plan – Cole
10. Introduction of Lieutenant Jacob Schuetz – Shannon Moore
11. Consider request for Lt. Schuetz to drive city vehicle home – Shannon
12. Discuss “Fill the Boot” Drive fundraising policy – Cole
13. Report on Johns/Korte request to extend sewer – Cole
14. City Administrator's Report – Cole
15. Adjourn

**REGULAR CITY COUNCIL
MEETING MINUTES
Monday, June 10, 2024 – 6:00 P.M.**

The Council met in regular session on Monday, June 10, 2024, in the Community Room at City Hall. Mayor Davis called the meeting to order at 6:00 p.m. with the following Councilmembers present: Marquez, Holinsworth, Crawford, Hart, and Shreeve. Councilmembers Goodner, Cloutier and McDaniel were absent. Also present: City Administrator Cole Herder, City Clerk Staci Johnson, Chief Shannon Moore, Eddie Harner, Jerry Neeley, Nick Reynolds – The Humboldt Union, Lieutenant Jacob Schuetz, Officer Terry McDonald, Susan Lynn – Iola Register, Chief Sean McReynolds, Kyle Owens, Loren Korte and Rosan Williams – PSI Insurance. City Attorney Fred Works was absent.

The meeting was opened with the Pledge of Allegiance and Pastor Jerry Neeley gave the invocation.

Public Comments: Loren Korte and Rosan Williams, PSI Insurance presented to the Council a Dividend Check in the amount of \$15,337.00.

Consent Agenda:

- a) Approval of Minutes of Regular Council Meeting, May 13, 2024.
- b) Warrant Ordinance No. 327 dated June 10, 2024, in the amount of \$208,204.03
- c) Warrant Ordinance No. 328 dated June 26, 2024, in the amount of \$460,161.17
- d) Approve Ordinances #1545 and #1546 to adopt Uniform Public Offence Code for Kansas Cities and Standard Traffic Ordinances.

Motion by Holinsworth, second by Crawford to approve the Consent Agenda. Motion carried unanimously.

Kyle Owens owner of the new car wash in town asked the Council for consideration of paying for the remaining sidewalk on Central Street. Estimated cost would be around \$3,000.00. City Administrator stated that he would take it out of the Economic Fund, or Street funds. Motion by Shreeve, second by Holinsworth to cover the cost of the remaining sidewalk for \$3000.00. Motion carried unanimously.

A Bolder Humboldt would like to host Water Wars again this year to be held on August 3rd, 2024, from 11 am to 2 pm. They would also like to close adjacent streets around the square for this event. Motion by Holinsworth, second by Hart to allow A Bolder Humboldt the use of the City Square for Water Wars. Motion carried unanimously.

Chief Sean McReynolds spoke on discontinuing the sounding of the Fire Siren and the All-Clear Siren. McReynolds stated that you should not hear the siren if you are indoors, the storm siren is to warn people outside to take cover. The storm sirens will continue to be tested on Fridays. Motion by Holinsworth, second by Shreeve to discontinue the sirens effective immediately. Motion carried unanimously.

City Administrator Herder spoke on the review of bids from Contractors for the Classroom Additions for the Growing Place in Humboldt, Ks. City Administrator Herder's recommendation is for the City Council to move to award the contract for Base Bid #1 – General Construction, to Hofer and Hofer and Associates, Inc. for the bid amount of \$1,744,200.00. Motion by Hart, second by Crawford to award Hofer and Hofer and Associates, Inc. the contract award and it is contingent on Hofer and Hofer and Associates, Inc. reactivating their SAM.gov registration by the end of day on June 27th, 2024. Motion carried unanimously.

Motion by Holinsworth, second by Shreeve to adopt resolution #06102024 the Kansas Homeland Security Region H Hazard Mitigation Plan. The City of Humboldt recognizes the threat that natural hazards pose to people and property within our community and the undertaking hazard mitigation actions will reduce the potential for harm to people and property from future hazard occurrences. The City of Humboldt adopts the Kansas Homeland Security Region H Hazard Mitigation Plan as an official plan. Motion carried unanimously.

Chief Shannon Moore introduced Jacob Schuetz as the new Lieutenant. Schuetz's first day of work was on May 20th, 2024. Chief Shannon Moore also introduced Officer Terry McDonald and that he will be going full time. McDonald will attend Police Academy starting July 15, 2024.

Motion by Shreeve, second by Holinsworth to allow Lieutenant Jacob Schuetz to drive a city vehicle to his home currently in Iola, Ks. Motion carried unanimously.

No Action on "Fill the Boot" Drive fundraising policy.

City Administrator Herder updated the Council on the request to extend sewer for Clint Johns and Matt Korte. City Administrator Herder has been in contact with an Engineering Firm for a design to determine cost and will keep the Council updated on the project.

City Administrator's Report:

Weather Radar: We have received training for the Climavision Weather Radar. Climavision is planning a dedication for the weather radar, possibly on July 10th. They plan to invite representatives of congress, state legislature, governor's office, county, and local government. This is their first installation in Kansas.

Swimming Pool: The season started off great with 413 visitors on opening day, not counting ages five and under. The pool is used heavily for swimming lessons, swim team, regular hours, and pool parties. Water aerobics will be on Mondays and Wednesdays at 6 pm.

Budget: I have received budget requests from all department heads and I'm working to put it all together.

2024 Street Project: We will probably have to scale back street work, this year, due to staffing issues. We should be able to reseal the recent project streets, but it does not look like we'll have the manpower to rebuild any streets this year.

The Last Mile: I attended a progress meeting on Thursday. They will be doing curb and asphalt work on Wednesday, at the intersection of 9th and Hawaii, over the next week. They expect to complete the sections from the Southwind Trail to 9th and Hawaii, and south to Amos by early July. Then they will continue south on 9th Street.

Maintenance Staffing: We have hired an experienced applicant that will start this week. We hired another that has already been dismissed for missing work. We made offers to two more pending outcome of preemployment physicals. We will have seven active employees with one on worker's comp leave.

Sterling Ridge Street: We are finalizing the transfer of Sterling Ridge Street from Humboldt Senior Housing, LLC to the City of Humboldt.

TextMyGov: Last month I reported that we had introduced a system that allows outgoing messages. We will soon be expanding to a system that allows residents to ask questions and report issues.

City Forums: The League will host City Forums at Neodesha on June 27th and Ottawa on September 5th, at 3pm to 5pm. It is recommended for elected officials to attend.

Sidewalk trees: We will be replacing several trees in the downtown streetscape.

Motion by Crawford, second by Shreeve to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:05 p.m.



Nobby Davis, Mayor

Attest:



Staci Johnson, City Clerk





CITY OF HUMBOLDT

OFFICE OF CITY ADMINISTRATION

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AGENDA - Revised

REGULAR CITY COUNCIL MEETING

Monday, July 8, 2024 – 6:00 P.M.

1. Reciting of Pledge of Allegiance
2. Invocation by Otis Crawford
3. Public comments on non-agenda items--not to exceed fifteen (15) minutes and three minutes per person and/or topic.
4. **CONSENT AGENDA:** All items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen, so requests, in which event the item will be removed from the consent status and considered in its normal sequence on the agenda.
 - a. Approval of Minutes of Regular Council Meeting, June 10, 2024.
 - b. Warrant Ordinance (expenditures)
5. Consider request to host BBQ contest and close 8th Street – Austin Honaker
6. Consider Planning Commission's recommendation for zoning change from R1, Single-Family Dwelling Unit to R2, Two-Family Dwelling Unit for 1104 S. 10th, per request by Garrett and Drue Barton – Cole
7. *Consider approval to apply for a marketing grant – Damaris Kunkler
8. Discuss Budget and Consider RNR and Notice of RNR Hearing – Cole
9. Discuss School Resource Officer Agreement – Cole
10. Consider Annual Audit Agreement for 2024 and Engagement Letter for 2025 budget preparation with Jarred, Gilmore, & Phillips – Cole
11. Appoint KMGGA Director – Cole
12. Report on Johns/Korte request to extend sewer – Cole
13. *Discuss project to convert to LED Lighting – Cole
14. Discuss the need for ROW policy and franchise agreements related to fiber – Cole
15. Executive Session for Attorney Client discussions – Cole
16. City Administrator's Report – Cole
17. Adjourn

**REGULAR CITY COUNCIL
MEETING MINUTES
Monday, July 8, 2024 – 6:00 P.M.**

The Council met in regular session on Monday, July 8, 2024, in the Community Room at City Hall. Mayor Davis called the meeting to order at 6:00 p.m. with the following Councilmembers present: Marquez, Crawford, Hart, McDaniel, Goodner, Cloutier and Shreeve. Councilmember Holinsworth was absent. Also present: City Administrator Cole Herder, City Clerk Staci Johnson, Chief Shannon Moore, Nick Reynolds – The Humboldt Union, Lieutenant Jacob Schuetz, Richard Luken – Iola Register, Jeff Bowman, Damaris Kunkler, Dwayne Zimmerman, Dalton Modlin, Sheri Modlin, Gretchen Murrow, Kent Barfoot, Austin Honaker, and City Attorney Fred Works.

The meeting was opened with the Pledge of Allegiance and Councilmember Crawford gave the invocation.

Public Comments: Mayor Davis commended the Humboldt Lions Club on a fantastic firework show. Mayor Davis would like for the City to help support the Humboldt Lions Club and would like for it to get on the Agenda.

Jeff Bowman, Gretchen Murrow and Randy Modlin all expressed concern about discontinuing the fire siren they would like for it to be reconsidered.

Jeff Bowman also asked if the agenda could be posted on our website. City Clerk Staci Johnson reported that it has been posted on the City's website for several months now.

Consent Agenda:

- a) Approval of Minutes of Regular Council Meeting, June 10, 2024.
- b) Warrant Ordinance No. 329 dated July 8, 2024, in the amount of \$123,554.90
- c) Warrant Ordinance No. 330 dated July 29, 2024, in the amount of \$81,039.26

Motion by Cloutier, second by McDaniel to approve the Consent Agenda. Motion carried unanimously.

Austin Honaker owner of Honaker Culinary Group, LLC is requesting to host an Inaugural Humboldt Barbecue Smoke and Grill Team Competition to benefit the Humboldt Gridiron August 23rd from 5:00 pm to August 24th at 5:00 pm. Competition will consist of eight to ten teams. Honaker is requesting to have the street blocked off on eighth street from Bridge Street to New York Street in front of City Hall. Motion by Cloutier, second by Crawford to allow this Inaugural Event and to block off eighth street from Bridge Street to New York Street. Motion carried unanimously.

City Administrator Herder spoke on behalf of Garrett and Drue Barton. Garrett and Drue Barton would like zoning changes made from R1, a Single-Family Dwelling Unit to R2, a Two-family Dwelling Unit at 1104 S. 10th. The Planning Commission met, and their recommendation was to make the zoning changes. City Administrator Herder said, "that an ordinance would need to be made with legal descriptions and will be available at the next Council Meeting, August 12, 2024." Motion by Cloutier, second by Hart to approve change of zoning from R1 to R2 per the Planning Commission's recommendations. Motion carried unanimously.

Damaris Kunkler would like approval to apply for a marketing grant and wants the City to be the Fiduciary. Motion by Hart, second by Shreeve to approve Damaris's request. Motion carried unanimously.

The Governing Body of the City of Humboldt, Kansas Hereby notifies the Allen County Clerk of the intent to exceed the Revenue Neutral Rate. City Administrator Herder suggested that we leave the mill levy where it is 93.639. Motion by Cloutier, second by Crawford to leave the mill levy at 93.639 and to set a Hearing for Revenue Neutral Rate and a Hearing for Budget for September 9, 2024, at 6:00 pm and will be held at Humboldt City Hall Community Room. Motion carried unanimously.

City Administrator Herder discussed the School Resource Officer Agreement with the USD #258 School District. The term of this agreement shall be from August 1, 2024, to June 30, 2025, and will automatically renew for periods of one year after that. The Officer assigned to the SRO duties with the District is an employee of the City of Humboldt and shall be subject to the Police Chief's control and supervision. Motion by McDaniel, second by Shreeve to approve the School Resource Officer Agreement. Motion carried unanimously.

City Administrator Herder would like approval to have Jarred, Gilmore & Phillips for the 2024 Annual Audit Agreement and for the Engagement Letter for 2025 Budget. Jarred, Gilmore and Phillips will perform the audit services for an amount not to exceed \$7,300.00. The City may be subject to a Single Audit in 2024 if Federal expenditures exceed \$750,000.00. If so, additional audit procedures will be required by the Single Audit Act. Estimated fees for these additional services will be \$2,900.00. Jarred, Gilmore & Phillips will also assist in the budget preparation in July 2024 for \$2,150.00. Motion by Hart, second by Cloutier to approve Jarred, Gilmore & Phillips for the 2024 Annual Audit and Budget Preparation. Motion carried unanimously

Motion by Goodner, second by Crawford to appoint City Administrator Cole Herder to serve on the Kansas Municipal Gas Agency Board of Directors for a two-year term beginning September 1, 2024. Motion carried unanimously

City Administrator Herder reported on Johns/Korte request to extend sewer and at this time no update available.

City Administrator Herder spoke on a Proposal to upgrade LED Lighting throughout 12 sites within the City. Benefits of installing LEDs is that the City will generate over \$6000 in annual savings, Everygy funds over 80% of installed cost, lighting costs reduced 60+% and reduced maintenance because new LEDs last over 20 years. Since the Library is a subsidiary of the City, decision was made to help the Library install the LEDs if there was adequate personnel. Motion by Cloutier, second by Shreeve to approve the plan for the LED lighting upgrade proposal across the City's properties listed and that we use City resources to install at the library. Motion carried unanimously.

City Administrator Herder is working on the ROW policy and franchise agreements related to fiber but, would table the discussion until the next Council meeting on August 12, 2024.

Motion by Cloutier, second by Crawford that the Governing Body recess to executive session as authorized by the Open Meetings Law for discussion of Attorney Client discussion. Meeting will be recessed for ten minutes at 7:09 p.m. and will resume regular session at 7:19 p.m. in the Community Room at City Hall. Mayor Davis, City Administrator Herder, Councilmembers, and City Attorney Fred Works were requested to be present in executive session. Motion carried unanimously.

Meeting resumed regular session at 7:19 p.m. No action was taken.

City Administrator's Report:

Weather Radar: Climavision will host a dedication/ribbon cutting at City Hall on Wednesday, July 10th, at 10:00 am. I encourage all council members to attend, if possible. There will be refreshments.

Love, Kansas: Humboldt was invited as one of 19 pilot communities/counties by the Kansas Department of Commerce to participate in the launch of a new talent recruitment program. We will receive \$5,000 to promote the program and host events. The program involves writing letters to people that we would like to see return home, as 'boomerangs'. We welcome people to join the committee.

13 Ways to Kill your Community: I'm participating in an online book review hosted by Local Government Network. We will discuss the 13 Ways to Kill Your Community during six one-hour sessions.

League Annual Conference: Registration is open. I highly recommend that if you have never attended, that you do. I don't have to recommend that to those who have been because they will be anxious to sign up. The conference is Thursday through Saturday, October 10-12, at the Wichita Century II Convention Center. The majority of the activity will be on Friday and Saturday.

City Forums: I attended the League's City Forums at Neodesha on June 27th. It was very informative and I would recommend that you attend the City Forum in Ottawa on September 5th, from 3pm to 5pm.

Kansas Government Journal: There are several great articles in the May/June 2024 edition. I recommend the article regarding the New Rule for Overtime Eligibility (pg. 71), Fix things to know about PFAs (pg. 78), and Legal Forum on social media (pg. 82).

Swimming Pool: The pool is running well, although attendance seems to be lower than I would like. Manager Kayla Medley submitted her resignation last week. I promoted Jazmine Evans to fill the position. We are still considering the last day open. It was going to be August 4th, but with a change in management, we may be able to stretch that out another week.

2024 Street Project: We will probably have to scale back street work, this year, due to staffing issues. We should be able to reseal the recent project streets, but it doesn't look like we'll have the manpower to rebuild any streets this year.

The Last Mile: The design is being reviewed to improve navigation by semi-trucks.

TextMyGov: This system is in place. I recommend that you consider signing up, if you have not.

Sidewalk trees: We have postponed tree replacement until fall to avoid the summer stress

Motion by Goodner, second by Crawford to adjourn the meeting. Motion carried unanimously.
Meeting adjourned at 7:28 p.m.



Nobby Davis, Mayor

Attest:



Staci Johnson, City Clerk





CITY OF HUMBOLDT

OFFICE OF CITY ADMINISTRATION

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AGENDA

REGULAR CITY COUNCIL MEETING

Monday, August 12, 2024 – 6:00 P.M.

1. Reciting of Pledge of Allegiance
2. Invocation by Cameron Carter, Faith Assembly
3. Public comments on non-agenda items--not to exceed fifteen (15) minutes and three minutes per person and/or topic.
 - a. Tiffany Davidson, SEK Multi County Health Department
4. **CONSENT AGENDA:** All items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen, so requests, in which event the item will be removed from the consent status and considered in its normal sequence on the agenda.
 - a. Approval of Minutes of Regular Council Meeting, July 8, 2024.
 - b. Warrant Ordinance (expenditures)
5. Approve Ordinance #1547 for zoning change of 1104 S. 10th from R1, Single-Family Dwelling Unit to R2, Two-Family Dwelling Unit, per request by Garrett and Drue Barton – Cole
6. Approve budget for publication – Cole
7. Select voting delegate and alternate for the League conference – Cole
8. Report on Johns/Korte request to extend sewer – Cole
9. Discuss the need for ROW policy and franchise agreements related to fiber – Cole
10. Consider youth sports grant application – Cole
11. City Administrator's Report – Cole
12. Adjourn

**REGULAR CITY COUNCIL
MEETING MINUTES
Monday, August 12, 2024 – 6:00 P.M.**

The Council met in regular session on Monday, August 12, 2024, in the Community Room at City Hall. Mayor Davis called the meeting to order at 6:00 p.m. with the following Councilmembers present: Marquez, Crawford, Hart, McDaniel, Holinsworth, Cloutier and Shreeve. Councilmember Goodner was absent. Also present: City Administrator Cole Herder, City Clerk Staci Johnson, Chief Shannon Moore, Nick Reynolds – The Humboldt Union, Lieutenant Jacob Schuetz, Susan Lynn – Iola Register, Eddie Harner, Pastor Cameron Carter, Pastor Jerry Neeley, and Tiffany Davidson – SEK Multi County Health Department. City Attorney Fred Works was absent.

The meeting was opened with the Pledge of Allegiance and Pastor Cameron Carter gave the invocation.

Public Comments: Tiffany Davidson, with the Southeast Kansas Multi-County Health Department stated she had recently taken the position of public health nurse in the department, and she was reaching out to the communities outside of Iola to offer their services.

Pastor Jerry Neeley invited everyone to the 66th Annual Biblesta Celebration on October 5, 2024.

Consent Agenda:

- a) Approval of Minutes of Regular Council Meeting, July 8, 2024.
- b) Warrant Ordinance No. 331 dated August 12, 2024, in the amount of \$95,766.96
- c) Warrant Ordinance No. 332 dated August 29, 2024, in the amount of \$66,762.24

Motion by Cloutier, second by McDaniel to approve the Consent Agenda. Motion carried unanimously.

Zoning change was made from R-1 (Single Family Dwelling) to R-2 (Multi Family Dwelling) at 1104 S. 10th. Motion by Hart, second by McDaniel to adopt Ordinance No. 1547 amending the zoning district map of the City of Humboldt, Kansas. Motion carried unanimously.

After reviewing the 2025 budget, motion was made by Hart, second by Cloutier to approve the 2025 budget for publication at 93.639 mills. Motion carried unanimously

Hearing for the Revenue Neutral Rate and Budget is set for September 9, 2024, at the City Hall Community Room, 6:00 pm. Motion by Cloutier, second by Hart. Motion carried unanimously.

Table selecting a voting delegate and alternative for the League conference until the next meeting September 9, 2024.

City Administrator Herder gave an update on the Johns/Korte request to extend sewer. Engineers completed the engineering plan and has been sent to Kansas Department of Health and Environment to evaluate. Estimated cost is \$33,000.

City Administrator Herder discussed the need for a Right of Way Policy. City Administrator Herder, Jeremy Bulk and City Attorney Fred Works have been working on this but, they are not ready to bring it to the Council yet. City Administrator Herder wants to meet with the Utility Committee and then bring it to the next meeting September 9, 2024.

No action was taken on the Youth Sports Grant Application.

City Administrator's Report:

Weather Radar: The Climavision radar dedication was held on July 10th, and they presented the City with a nice engraved Kentucky Bourbon barrel head in appreciation of our partnership.

Love, Kansas: Humboldt was invited as one of 19 pilot communities/counties by the Kansas Department of Commerce to participate in the launch of a new talent recruitment program. We will receive \$5,000 to promote the program and host events. The program involves writing letters to people that we would like to see return home, as 'boomerangs'. We welcome people to join the committee.

League Annual Conference: Registration is open. I highly recommend that if you have never attended, that you do. I don't have to recommend that to those who have been because they will be anxious to sign up. The conference is Thursday through Saturday, October 10-12, at the Wichita Century II Convention Center. The majority of the activity will be on Friday and Saturday.

City Forums: I attended the League's City Forums at Neodesha on June 27th. It was very informative, and I would recommend that you attend the City Forum in Ottawa on September 5th, from 3pm to 5pm.

Swimming Pool: The pool closed to the public on Sunday, August 11th. We had a good season and I'm hopeful that the manager and several lifeguards will return next year. I plan to analyze data and share information in September.

Through August 7th, 1,085 kids passes were paid for by generous donors 13 generous donors, including Beatty Construction, Bijou Confectionary, D&D Propane, Emprise Bank, Humboldt Chamber of Commerce, Humboldt Recreation Commission, Iola Senior Center, 'J&S Lawncare, John Lassman, Opie's Pizza and Grill, Owl Creek Jamboree, Parker Stapp, and Reece Nichol, Bajaranch Team.

2024 Street Project: We are coordinating with the County to apply an additional layer of chip and seal to the streets we have already renovated. The work will probably take place in late August. We are planning to renovate several streets next year.

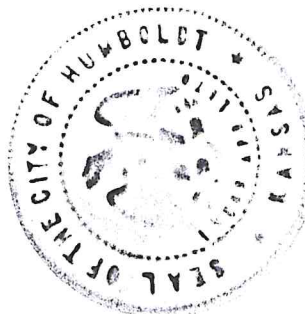
Fire Siren: I have received two complaints about the decision to discontinue the fire siren and one request to place the matter on the agenda. I declined the request to be on the agenda until we have appropriate information to discuss. I have also heard from numerous individuals that appreciated the decision to discontinue the fire siren. Unless otherwise directed, I plan to ask the Public Safety Committee to meet to investigate and discuss.

Motion by Shreeve, second by Cloutier to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:12 p.m.

Nobby Davis, Mayor

Attest:

Staci Johnson, City Clerk





CITY OF HUMBOLDT

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AGENDA

REGULAR CITY COUNCIL MEETING

Monday, September 9, 2024 – 6:00 P.M.

1. Reciting of Pledge of Allegiance
2. Invocation by Reverend Blake Stanwood, Humboldt United Methodist Church
3. Public comments on non-agenda items--not to exceed fifteen (15) minutes and three minutes per person and/or topic.
4. **CONSENT AGENDA:** All items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen, so requests, in which event the item will be removed from the consent status and considered in its normal sequence on the agenda.
 - a. Approval of Minutes of Regular Council Meeting, August 12, 2024.
 - b. Warrant Ordinance (expenditures)
5. RNR (Revenue Neutral Rate) Hearing
6. Consider Resolution 09-09-2024 to Exceed RNR with Roll Call Vote
7. 2024 Budget Hearing
8. Consider and approve 2024 Budget – Cole
9. Consider Ordinance 1548 for Planning Commission's recommendation for zoning change from C2, General Commercial District to R3, Multi-Family Dwelling Unit for 1020 Pine, per request by Shane Lamb, RRG KSDEV, LLC – Cole
10. Consider request to serve housing development with water and sewer – Joe Works and David Broyles, JW–JW Real Estate
11. Consider Biblesta Parade route, no parking around the square, and blocking of 9th for the parade – Jerry Neeley, Biblesta Committee
12. Consider Johns/Korte request to extend sewer – Cole
13. Consider Resolution 09-09-2024a regarding annexation of the USD 258 Sports Complex property.
14. Select voting delegate and alternate for the League conference – Cole
15. Consider Ordinance 1549 to establish Right-of-Way (ROW) code – Cole
16. City Administrator's Report – Cole
17. Adjourn

**REGULAR CITY COUNCIL
MEETING MINUTES
Monday, September 9, 2024 – 6:00 P.M.**

The Council met in regular session on Monday, September 9, 2024, in the Community Room at City Hall. Mayor Davis called the meeting to order at 6:00 p.m. with the following Councilmembers present: Marquez, Crawford, Hart, McDaniel, Holinsworth, Cloutier and Shreeve. Councilmember Goodner was absent. Also present: City Administrator Cole Herder, City Clerk Staci Johnson, Josh Wrestler, Terry Piper – USD#258, Reverend Blake Stanwood, Eddie Harner, Joe Works, Greg Kaufman, Pastor Jerry Neeley, Rex Heape, David Broyles, Nick Reynolds – The Humboldt Union, Jeremy Bulk – Public Works Director, Lieutenant Jacob Schuetz, and Susan Lynn – Iola Register. City Attorney Fred Works was absent.

The meeting was opened with the Pledge of Allegiance and Reverend Blake Stanwood gave the invocation.

Public Comments: No Public Comments

Consent Agenda:

- a) Approval of Minutes of Regular Council Meeting, August 12, 2024.
- b) Warrant Ordinance No. 333 dated September 9, 2024, in the amount of \$66,471.74
- c) Warrant Ordinance No. 334 dated September 26, 2024, in the amount of \$109,531.74

Motion by Cloutier, second by Shreeve to approve the Consent Agenda. Motion carried unanimously.

Mayor Davis opened the Hearing regarding the Revenue Neutral Rate at 6:03 pm. Rex Heape voiced concerns about the tax rates and Greg Kaufman was concerned about the City having a carry-over from last year and why it wouldn't lower taxes instead of raising them. City Administrator Herder addressed their concerns. Mayor Davis closed the Hearing at 6:28 pm.

Motion by Cloutier, second by Hart to approve Resolution No. 09-09-2024 a resolution of the city of Humboldt, Kansas to levy a property tax rate exceeding the revenue neutral rate. The revenue neutral rate for the City of Humboldt was calculated at 87,844 mills by the Allen County Clerk. The budget proposed by the Governing Body of the City of Humboldt will require the levy of a property tax rate exceeding the Revenue Neutral Rate. Motion carried by roll call vote Yes – Cloutier, Marquez, McDaniel, Crawford, Shreeve, Holinsworth, Hart. No – none, Absent – Goodner.

A Public Hearing regarding the 2025 Budget was opened at 6:30 pm. No further discussion was had Mayor Davis closed the Budget Hearing at 6:30 pm.

Motion by Holinsworth, second by Shreeve to adopt the 2025 Budget. Motion carried unanimously.

At the request of the Planning Commission, they are recommending making zoning changes from C2, (General Commercial District) to R-3 (Multi Family Dwelling) at 1020 Pine. Shane Lamb with RRG KSDEV, LLC was available by phone to discuss his plans for this location adding 20-30 apartments. Motion by Holinsworth, second by Cloutier to adopt Ordinance No. 1548 amending the zoning district map of the City of Humboldt, Kansas and to allow City Administrator Herder to sign a letter of support. Motion carried unanimously.

Joe Works with JW-JW Real Estate would like the Council to consider serving the housing development east of town with sewer and water. Gas will not be installed, they will use propane. Joe has spent a lot of time on roads and bridges for this area and will maintain the roads out at the development. Motion by Holinsworth, second by Crawford to approve the request from JW-JW Real Estate to serve the housing development east of town with water and sewer and to work out all the details as they proceed. Motion carried unanimously.

Pastor Jerry Neeley, Biblesta Chairman is asking the Council to consider closing the parade route, no parking around the square, and blocking of 9th street for the parade. Motion by Shreeve, second by Hart to close streets for Biblesta on October 5th, 2024. Motion carried unanimously.

City Administrator Herder gave an update on the Johns/Korte request to extend sewer at their locations. Cost to extend sewer will be \$33,000. Motion by Holinsworth, second by Cloutier to proceed with this project. Motion carried unanimously.

Josh Wrestler, President of USD 258 Board of Education is seeking annexation of the USD 258 Sports Complex property. USD 258 will need natural gas for their new Community Care Center. Motion by Holinsworth, second by Crawford to adopt resolution 09-09-2024A annexing the property of USD 258 Sports Complex. Motion carried unanimously.

The 2024 League Annual Conference will be October 10 - 12, 2024, in Wichita, Kansas. The Annual Business Meeting & Convention of Voting Delegates will be on Saturday, October 12. Motion by Holinsworth, second by Cloutier to nominate City Clerk Staci Johnson as voting delegate and City Administrator Herder as alternate. Motion carried unanimously.

City Administrator Herder would like for the Council to consider adopting Ordinance No. 1549 Right-of-Way and/or easements. Purpose of this policy is to outline the expectations and guidelines for construction or work within right-of-way and/or easements within the City of Humboldt, Kansas. This policy applies to all utility owners, providers, contractors, and subcontractors performing new construction, replacement and repair of existing infrastructure located along, under and across any public right-of-way controlled by the City. Motion by Holinsworth, second by Cloutier. Motion carried unanimously.

City Administrator's Report:

2024 Street Project: We expect that the County will be here to add a third layer of chip and seal to the streets we've recently renovated.

Fire Siren: The Public Safety Committee has met and scheduled a second meeting to discuss the fire siren.

Records Request for Winter Storm Uri gas lawsuit: We received an official Kansas Open Records Act (KORA) request for a significant list of records related to the natural gas cost during Winter Storm Uri. We provided all records that existed and responded why some of the information would require extensive modification.

Today, we received a KORA request from the defendants, for similar records. Of course, we will comply with the request to the fullest extent of our capability and records availability.

This is part of a class action lawsuit on behalf of the residents in an attempt to prove that natural gas suppliers took advantage of the storm to profit excessively. The City did not profit, but passed along the cost without profit.

Love, Humboldt/Love, Kansas: The Humboldt Love, Kansas committee is asking residents to write a card to past residents of Humboldt with an invitation to come home to Humboldt. Council Member Hart has joined the committee and got us moving. We purchased T-shirts to give to anyone who writes a card. We received \$5,000 from the State to promote the program and events.

Motion by Cloutier, second by Hart to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:37 p.m.


Nobby Davis, Mayor

Attest:


Staci Johnson, City Clerk





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AGENDA

REGULAR CITY COUNCIL MEETING

Monday, October 14, 2024 – 6:00 P.M.

1. Reciting of Pledge of Allegiance
2. Invocation by Jerry Neeley, First Baptist Church
3. Public comments on non-agenda items--not to exceed fifteen (15) minutes and three minutes per person and/or topic.
4. **CONSENT AGENDA:** All items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen, so requests, in which event the item will be removed from the consent status and considered in its normal sequence on the agenda.
 - a. Approval of Minutes of Regular Council Meeting, September 9, 2024.
 - b. Warrant Ordinance (expenditures)
5. Consider Resolution 10-14-2024 for request by A Bolder Humboldt to apply for the MIH and KHITC funds – Beth Barlow
6. Consider CDBG Pay Request for Growing Place – Cole
7. Consider Ordinance #1550, Loan Agreement with KDHE for KPWSRF Project No. 3183 – Cole
8. Consider Ordinance #1551 to annex the USD 258 Sports Complex property – Cole
9. Consider request from Allen Community College for the Allen Entrepreneurship Series – Cole
10. Report by Safety Committee regarding Fire Siren – Paul, Sarah, and Otis.
11. Executive Session for attorney-client consultation – Cole
12. Report on the LKM Annual Conference – Otis, Staci, Cole
13. City Administrator's Report – Cole
14. Adjourn

**REGULAR CITY COUNCIL
MEETING MINUTES
Monday, October 14, 2024 – 6:00 P.M.**

The Council met in regular session on Monday, October 14, 2024, in the Community Room at City Hall. Mayor Davis called the meeting to order at 6:00 p.m. with the following Councilmembers present: Marquez, Crawford, McDaniel, Holinsworth, Cloutier and Shreeve. Councilmember Hart and Goodner were absent. Also present: City Administrator Cole Herder, City Clerk Staci Johnson, DeWayne Zimmerman, Tiffany Shields, Brandon Clay, Allison Turner, Dalton Modlin, Chief Shannon Moore, Tim Stauffer – Iola Register, John Hole II, Eddie Harner, Pastor Jerry Neeley, Nick Reynolds – The Humboldt Union, Michael Zimmerman, Mike, Kayla and Jo McGuire, Lieutenant Jacob Schuetz, Thad Wells, Gretchen Murrow, and Beth Barlow. City Attorney Fred Works was absent.

The meeting was opened with the Pledge of Allegiance and Pastor Jerry Neeley gave the invocation.

Public Comments: Pastor Jerry Neeley would like to thank the City for getting the town ready for Biblesta and will soon have a video to share that Dan with Thrive Allen County put together to promote the City of Humboldt and Biblesta.

Dalton Modlin and Gretchen Murrow expressed concerns about the fire siren and would like for it to be reconsidered.

Consent Agenda:

- a) Approval of Minutes of Regular Council Meeting, September 9, 2024.
- b) Warrant Ordinance No. 335 dated October 14, 2024, in the amount of \$212,281.13
- c) Warrant Ordinance No. 336 dated October 29, 2024, in the amount of \$117,643.77

Motion by Cloutier, second by McDaniel to approve the Consent Agenda. Motion carried unanimously.

Beth Barlow with A Bolder Humboldt would like approval of Resolution No. 10-14-2024 supporting the development of certain housing within the City of Humboldt, Kansas. Barlow would like to apply for a Moderate-Income Housing and/or Kansas Housing Investor Tax Credit Funds on behalf of the City of Humboldt. Barlow's intentions are to apply for \$600,000.00 to build eight homes. Motion by Shreeve, second by Crawford to adopt Resolution No. 10-14-2024. Motion carried unanimously.

City Administrator Herder would like to request payment from CDBG Funds for The Growing Place Grant No. 23-PF-025 in the amount of \$9,342.49. Motion by Holinsworth, second by Cloutier to approve request for payment from CDBG Funds. Motion carried unanimously.

City Administrator Herder would like for the council to adopt Ordinance No. 1550 an ordinance authorizing the execution of a loan agreement between the City of Humboldt, Kansas and the State of Kansas, acting by and through the Kansas Department of Health And Environment for the purpose of obtaining a loan from the Kansas Public Water Supply Loan Fund for the purpose of financing a public water supply project; establishing a dedicated source of revenue for repayment of such loan; authorizing and approving certain documents in connection therewith; and authorizing certain other actions in connection with the loan agreement in the amount of \$500,000.00 for Project No. 3183. Motion by Cloutier, second by McDaniel to adopt Ordinance No. 1550. Motion carried unanimously.

City Administrator Herder would like for the council to adopt Ordinance No. 1551 annexing into the City limits of Humboldt, pursuant to KSA 12-520(a)(7), a tract of land owned by Unified School District #258, Humboldt, Kansas, such tract being located in Section 3, Township 26 South, Range 18 East, Allen County, Kansas and commonly referred to as the USD #258 Sports Complex, and amending the official City map to reflect this annexed property. Motion by Holinsworth, second by Crawford. Motion carried unanimously.

City Administrator Herder would like to participate in the Allen Entrepreneurship Series hosted by Allen Community College. The Allen Entrepreneurship Series is made into two events, the Elevator Challenge and the Entrepreneurship Challenge. These events will give students the real-world experiences they will face when creating a business in the real world and provide them with educational opportunities outside of the classroom. City Administrator Herder suggested that we sign up for the Cultivator Sponsorship Level of \$250.00 and it would come out of the Economic Development Fund. Motion by Shreeve, second by Cloutier to sponsor the Cultivator Sponsorship Level. Motion carried unanimously.

6:28 p.m. Councilmember Goodner entered the meeting.

Councilmember Cloutier spoke on behalf of the Safety Committee about the Fire Siren. Now that the fire whistle has been disabled for a few months, the Safety Committee of the Humboldt City Council has met twice in an effort to make sure that we have understood the effect the removal of the whistle has had, keeping an eye out for any diminishment of service. Meeting to consider feedback from the community, as well as facts and figures from Fire Chief McReynolds, the committee has heard detailed evidence that shows no diminishment of HVFD's ability to respond to calls, or response times, or the number of firefighters responding to calls. This is a testament to the ongoing excellence of our firefighters supported by their radios, scanners, and apps. The Safety Committee recommends that the council takes no further action on this issue. After discussion amongst the Council, Motion was made by Goodner to reinstate the Fire Siren effective immediately, second by Shreeve. Motion carried 5-yes Crawford, Holinsworth, Goodner, Marquez, Shreeve and 2-no Cloutier and McDaniel.

Executive Session for attorney-client consultation tabled until next meeting on November 12, 2024.

Councilmember Otis Crawford, City Administrator Herder, and City Clerk Staci Johnson all attended the League of Municipalities Annual Conference on October 10th - 12th. All that attended came back with positive reviews.

City Administrator's Report:

2024 Street Project: We completed chip and seal for approximately 99 blocks (6.3 miles) of 2nd, 6th, 11th, 12th, Charles, Neosho (9th to 12th), Central (2nd to 8th), Pecan, and Sycamore.

Thrive Allen County 17th Annual Award Celebration: Thrive will host the 17th Annual Award Celebration on November 22nd at Allen Community College Gymnasium. Please let me know if you would like to attend.

Lead and Copper Survey: Our Maintenance staff has completed a year long project to complete the Lead and Copper Survey by the October 16, 2024, deadline. I appreciate our staff for exposing pipes in every meter pit in town, to determine the pipe material. No lead was found, however, there could still be lead in buried lines or manifolds closer to the main.

In the past 12 or so years, we have found and replaced four cases of lead pipes or manifolds, so they aren't very common. Most of our lines will be replaced, next year. Galvanized lines are an issue because corrosive water can leach lead from lead lines which can then be redeposited on galvanized and subsequently released at a later time. Besides having little or no lead lines, we also do not have corrosive water, so the potential for lead from mains or service lines is very low.

Last week, the EPA issued a final rule that will require lead lines in all water systems to be replaced within 10 years. We will be well ahead of that mandate. At this time, there is no requirement to replace lines within homes. The lead ban in plumbing started in 1988.

Because of the format of the survey form, it triggered mandatory notice to every water customer in the City. One of the questions is whether the line had EVER been exposed to lead. If the answer is 'Unknown', then we are required to notify all customers and offer steps to reduce exposure. This letter will likely cause unnecessary concern when lead is not actually present.

New Personnel: (Last update was December 2023)

Kimberly Hord	Water Plant/Sewer Plant	12/27/23
Kassie Angleton	Janitor, Part time	6/04/24
Clark Hendry	Maintenance, Entry Level	6/13/24
Terry McDonald	Police Officer	8/05/24
Jacob Schuetz	Police Lieutenant	5/20/24
Brandon Vink	Maintenance, Level 1	6/10/24
Jarek Baughn	Maintenance, Entry Level	7/17/24
Drake Hottenstein	Seasonal Maintenance	7/22/24
De'Vaughn Amann	Police Officer, Part time	7/25/24
Scott Shields	Maintenance, Entry Level	8/12/24

Motion by Goodner, second by McDaniel to adjourn the meeting. Motion carried unanimously.
Meeting adjourned at 7:03 p.m.


Nobby Davis, Mayor

Attest:



Staci Johnson, City Clerk





CITY OF HUMBOLDT

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AGENDA

REGULAR CITY COUNCIL MEETING

Tuesday, November 12, 2024 – 6:00 P.M.

1. Reciting of Pledge of Allegiance
2. Invocation by Pastor Matthew Jennings, St. Peters Lutheran Church
3. Public comments on non-agenda items--not to exceed fifteen (15) minutes and three minutes per person and/or topic.
4. **CONSENT AGENDA:** All items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen, so requests, in which event the item will be removed from the consent status and considered in its normal sequence on the agenda.
 - a. Approval of Minutes of Regular Council Meeting, October 14, 2024.
 - b. Warrant Ordinance (expenditures)
5. Consider request for the Bike Around the Square on Friday, November 29th – Dana Peters, Humboldt Chamber of Commerce
6. Discuss storm siren tone – Cole
7. Discuss the Notification of Known or Potential Service Line Containing Lead – Cole
8. Consider the Natural Gas Prepay with KMG and Black Belt Energy – Cole
9. Discuss utility rate adjustment – Cole
10. Consider Resolution 11-12-2024 to schedule a hearing to continue the Neighborhood Revitalization Program – Cole
11. Consider Resolution 11-12-2024A, entry to the Kansas Municipal Insurance Trust (KMIT) Association Health Plan. – Cole
12. Consider renewal with Freedom Claims for health, dental and vision insurance – Cole
13. Update on Water Project – Cole
14. City Administrator's Report – Cole
15. Adjourn

**REGULAR CITY COUNCIL
MEETING MINUTES
Monday, November 12, 2024 – 6:00 P.M.**

The Council met in regular session on Monday, November 12, 2024, in the Community Room at City Hall. Mayor Davis called the meeting to order at 6:00 p.m. with the following Councilmembers present: Crawford, McDaniel, Holinsworth, Hart and Shreeve by telephone. Councilmember Goodner, Marquez, and Cloutier were absent. Also present: City Administrator Cole Herder, City Clerk Staci Johnson, DeWayne Zimmerman, Chief Shannon Moore, Tim Stauffer – Iola Register, Eddie Harner, Pastor Matthew Jennings, Nick Reynolds – The Humboldt Union, Lieutenant Jacob Schuetz, Dana Peters – Chamber of Commerce and City Attorney Fred Works.

The meeting was opened with the Pledge of Allegiance and Pastor Matthew Jennings gave the invocation.

Public Comments: Councilmember Shreeve stated “her last meeting will be December 9th, 2024, that she would be relocating with her husband David to Georgia.”

Consent Agenda:

- a) Approval of Minutes of Regular Council Meeting, October 14, 2024.
- b) Warrant Ordinance No. 337 dated November 12, 2024, in the amount of \$66,943.86
- c) Warrant Ordinance No. 338 dated November 26, 2024, in the amount of \$65,452.10

Motion by Holinsworth, second by Crawford to approve the Consent Agenda. Motion carried unanimously.

Dana Peters, Chamber of Commerce would like to host “Bike Around the Square” again this year. Peters is requesting to block off Eighth Street, Bridge Street, Ninth Street and then the inner section of New York Street at 3:00 pm Friday November 29th, 2024. Motion by Shreeve, second by Holinsworth to allow this event set for November 29th, 2024, with blocking off streets starting at 3:00 pm and will finish at 7:30 pm. Motion carried unanimously.

City Administrator Herder spoke on the Natural Gas Prepay with KMGGA and Black Belt Energy. City Administrator Herder would like to have approval from the council to stay in the discussions and to be able to opt out if need be. Motion by Holinsworth, second by McDaniel to keep moving forward with the Natural Gas Prepay program and to give City Administrator Herder approval to stay in the discussions with KMGGA and Black Belt Energy. Motion carried unanimously.

Motion by Holinsworth, second by Goodner to adopt Resolution No. 11-12-2024 a plan to assist in the rehabilitation, conservation, or redevelopment of any area within the City of Humboldt that meets the conditions provided in such law. The Humboldt City Council will consider the adoption and renewal of another three-year Neighborhood Revitalization Plan, at a public hearing at 6:00 pm on Monday, December 9th, 2024, in the Community Room at City Hall. Motion carried unanimously.

City Administrator Herder would like the approval of Resolution No. 11-12-2024A which is an entry into the Kansas Municipal Insurance Trust (KMIT) Association Health Plan along with the By-Laws and Inter-local Cooperation Agreement. Motion by Hart, second by Crawford to approve Resolution No. 11-12-2024A and to renew with Freedom Claims for health, dental and vision insurance. Motion carried unanimously.

6:28 p.m. Councilmembers Hart and Shreeve left the meeting.

Without a quorum all other items on the agenda were just discussed and moved to the next meeting on December 9th, 2024.

City Administrator Herder informed the Council that a discussion was needed on changing the storm siren tone to only sound the all-clear tone to announce a storm, and not sound an all clear siren.

City Administrator Herder discussed the Notification of Known or Potential Service Lines Containing Lead. Our Maintenance staff has completed a year long project to complete the Lead and Copper Survey by the October 16, 2024, deadline. City Administrator Herder expressed appreciation for our staff for exposing pipes in every meter pit in town, to determine the pipe material. No lead was found, however, there could still be lead in buried lines or manifolds closer to the main. In the past 12 or so years, we have found and replaced four cases of lead pipes or manifolds, so they aren't very common. Most of our lines will be replaced, next year. Galvanized lines are an issue because corrosive water can leach lead from lead lines which can then be redeposited on galvanized and subsequently released at a later time. Besides having little or no lead lines, we also do not have corrosive water, so the potential for lead from mains or service lines is very low.

The EPA issued a final rule that will require lead lines in all water systems to be replaced within 10 years. We will be well ahead of that mandate. At this time, there is no requirement to replace lines within homes. The lead ban in plumbing started in 1988.

Because of the format of the survey form, it triggered mandatory notice to every water customer in the City. One of the questions is whether the line had EVER been exposed to lead. If the answer is 'Unknown', then we are required to notify all customers and offer steps to reduce exposure. This letter will likely cause unnecessary concern when lead is not actually present.

City Administrator Herder gave an update on the Water Project. Engineering is done and 65 easements are required. City Administrator Herder is working on a plan to host meetings and going door to door as needed. Bidding Project will start early in 2025, with construction later in the year.

City Administrator Herder discussed a utility rate adjustment. Project is \$13 million with a loan payment of \$347,100 beginning one year after job is completed. City Administrator Herder recommends an 8% increase do it once and be done or second option would be 40 – 50% for the 1st year. Without a quorum, no vote was made and will be moved to the next meeting December 9th, 2024.

City Administrator's Report:

Campaign Signs: Just a friendly reminder. According to the relatively new Code 6-401, campaign signs are allowed for 45 days prior and two days after an election. They must be removed within 15 days of the election, or the City may remove the sign and/or cite the property owner.

Mayor Davis adjourned the meeting at 7:05 p.m.


Nobby Davis, Mayor

Attest:


Staci Johnson, City Clerk





CITY OF HUMBOLDT

OFFICE OF CITY ADMINISTRATION

725 Bridge, PO Box 228 · Humboldt, KS 66748-0228 · Ph: (620)473-3232 · Fax: (620)473-2133 · www.humboldtkansas.org

AGENDA

REGULAR CITY COUNCIL MEETING

Tuesday, December 9, 2024 – 6:00 P.M.

1. Reciting of Pledge of Allegiance
2. Invocation by Otis Crawford
3. Public comments on non-agenda items--not to exceed fifteen (15) minutes and three minutes per person and/or topic.
4. **CONSENT AGENDA:** All items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen, so requests, in which event the item will be removed from the consent status and considered in its normal sequence on the agenda.
 - a. Approval of Minutes of Regular Council Meeting, November 12, 2025.
 - b. Warrant Ordinance (expenditures)
 - c. Approve cereal malt beverage license applications for 2024: Pete's #31, Pete's #48, Dollar General Store #12073, and Welch Market LLC dba Our Market.
5. Recognition for years of service:

John Johnson, Part-time Police Officer	–	10 years
Cole Herder, City Administrator	–	10 years
Dana Peters, Assistant City Clerk	–	10 years
6. Public Hearing – Neighborhood Revitalization Plan
7. Thrive Allen County – Jared Wheeler
 - a. Economic Development Report
 - b. Consider Economic Development Service Agreement
8. Consider request to apply for electrical upgrade at Camp Hunter – Damaris Kunkler
9. Consider bids for Ohio Street Sewer Project – Cole
10. Consider request for public training by HPD at shooting range – Chief Moore
11. Consider donation of easement for water project – Cole
12. Discuss storm siren tone – Cole
13. Consider Ordinances 1552, 1553, 1554, 1555 for water and sewer rate adjustments and clarification of natural gas code – Cole
14. Discuss process for replacement of Sunny Shreeve, Ward 2, Position 2
15. City Administrator's Report – Cole
16. Adjourn

**REGULAR CITY COUNCIL
MEETING MINUTES
Monday, December 9, 2024 – 6:00 P.M.**

The Council met in regular session on Monday, December 9, 2024, in the Community Room at City Hall. Mayor Davis called the meeting to order at 6:00 p.m. with the following Councilmembers present: Crawford, McDaniel, Holinsworth, Hart, Shreeve, Marquez, and Cloutier. Councilmember Goodner was absent. Also present: City Administrator Cole Herder, City Clerk Staci Johnson, Pastor Jerry Neeley, Susan Lynn – Iola Register, Chief Shannon Moore, Nick Reynolds – The Humboldt Union, Lieutenant Jacob Schuetz, Officers Johnson, Wooden, McBeth-Wooden, Dana Peters – Assistant City Clerk, John Lassman, Josey Ellis, Teaghen Jaro, Damaris Kunkler, Sheri Modlin – Animal Control Officer, Danica Modlin, Jared Wheeler – Thrive Allen County, Kent Barfoot, Clint Johns, Bob Johnson and City Attorney Fred Works.

The meeting was opened with the Pledge of Allegiance and Councilmember Crawford gave the invocation.

Public Comments: City Administrator Herder introduced Josey Ellis and Teaghen Jaro as they were observing for their government class instructed by Eric Carlson.

Consent Agenda:

- a) Approval of Minutes of Regular Council Meeting, November 12, 2024.
- b) Warrant Ordinance No. 339 dated December 9, 2024, in the amount of \$90,231.59
- c) Warrant Ordinance No. 340 dated December 26, 2024, in the amount of \$94,806.58
- d) Approve cereal malt beverage license applications for 2025. Pete's #31, Pete's #48, Dollar General Store #12073 and Welch Market LLC dba Our Market.

Motion by Cloutier, second by McDaniel to approve the Consent Agenda. Motion carried unanimously.

Mayor Davis presented Service Awards to the following:

10 Years:

John Johnson: Part-time Police Officer
Cole Herder: City Administrator
Dana Peters: Assistant City Clerk

A Public Hearing regarding the Neighborhood Revitalization Plan was opened by Mayor Davis at 6:07 p.m. and closed at 6:08 p.m. with no public comments. City Administrator Herder mentioned he needs to visit with the County and USD #258 School Board since this is an interlocal agreement. Mayor Davis asked if the council would go ahead and approve contingent on agreement with the County and the USD #258 School Board since they are also funded with tax dollars. Motion by Cloutier, second by McDaniel to approve the Neighborhood Revitalization Plan. Motion carried unanimously.

Jared Wheeler with Thrive Allen County gave an Economic Development Report and is asking for consideration of the Economic Development Service Agreement. This Service Agreement is for their services and to be rendered at \$17,000 annually with payments being made quarterly. City Administrator Herder recommended that the Council approve this agreement. Motion by Cloutier, second by Hart to renew the Economic Development Service Agreement at \$17,000. Motion carried unanimously.

Damaris Kunkler requested permission to seek grants to make improvements in electric and water for campsites at Camp Hunter. During a lengthy discussion, Mayor Davis mentioned that a survey had been done on this before and to research it but, gave the approval to proceed

City Administrator Herder announced that bids came in on the Ohio Street Sewer Project. Carlson's bid was \$78,300 with asphalt and \$50,275 without asphalt, and CDL Electric's bid was \$58,327.73 with asphalt but, they were having trouble finding someone to do the asphalt so, that maybe why their bid is low and their bid without asphalt \$46,164.23. CDL has never done a job like this but, is capable. City Administrator Herder recommends the bid go to CDL Electric a local business here in Humboldt. Motion by Cloutier, second by Hart to award the contract to CDL Electric. Motion carried unanimously.

Chief Shannon Moore is wanting to host a public training by the Humboldt Police Department at the shooting range. Sgt. Tyrone Wooden is a Range Master and is approved by the Attorney General to teach concealed carry classes. After discussion, some concerns that will need to be addressed, Insurance Coverage, Safety Committee needs to meet, Attorney Fred Works will need to do some research and for Chief Moore to put a proposal together and report back at the next meeting January 13, 2024.

City Administrator Herder is working on 65 easements for the water project and one of them is down by the Humboldt Pool. City Administrator Herder is requesting the City to donate the easement for the water project. Motion by Holinsworth, second by Cloutier to donate. Motion carried unanimously.

City Administrator Herder asked the Council about the Storm Siren Tone and unanimously agreed to leave the siren alone.

City Administrator Herder discussed rate adjustments for water and sewer and clarification of natural gas code. After discussion, the Council decided to go with a 40% increase and will need to do another adjustment at a later date for 27% to get us where we need to be for payments on the water project. Motion by Cloutier, second by McDaniel to adopt Ordinances #1552, #1553 and #1554 and will hold off on revision of Ordinance #1555 concerning gas rates until the next meeting on January 13, 2024. Motion carried 6-yes, (Cloutier, Crawford, McDaniel, Marquez, Hart and Shreeve) and 1-no (Holinsworth).

City Administrator Herder informed the Council that Sunny Shreeve's last meeting was December 9, 2024, and that a replacement for her spot would need to take place. Those interested in her position for Ward 2, Position 2 are John Lassman, Bob Johnson, and Kent Barfoot. Mayor Davis is to bring a recommendation to the next meeting on January 13, 2024.

City Administrator's Report:

LKM City Forum: The League will be hosting a regional City Forum in the Community Room at City Hall on May 7, 2025, 1:30 to 4 pm. It would be great to see several members of the Governing Body attend and represent Humboldt.

HHS Government Classes: HHS Seniors in Mr. Carlson's Government Class will be visiting City Hall, next Tuesday to learn about local government. I would welcome interested Governing Body members to join me in sharing what we do.

City Hall Roof: We have experienced leaks in several places in City Hall, which are worsening. The roof is a flat foam style coating and has several cracks and holes. Since the roof is 12 to 13 years old, with a 10-year life expectancy we do not believe we will be able adequately patch or extend life without full replacement. We have been consulting with contractors to determine options. This will be an expensive project.

Low Income Energy Assistance Program (LIEAP): The application period is November 18 through March 31. The maximum gross income to be eligible is \$1,882.50 for one person and increases approximately \$672.50 for each additional person. Assistance applies to gas and electric.

City Hall Year End: To facilitate the year end close out, City Hall will be closed Tuesday afternoon, December 31st, 2024. We will be in the office but not open for business.

KACM Conference: Last week, I attended the KACM Annual Conference in Olathe on Thursday and Friday. It was a very good conference. I attended workshops on telecommunication law which include ROW franchises and artificial intelligence. The keynote speaker, Jason Cupp was outstanding on Leader of Leaders which involves Leadership, Management, and Communication. He also touched on the use of Kolbe Wisdom. Cupp challenged us to 'Think Differently' and aspire to 'Gold Standards'. We also had some great networking opportunities where I met young administrators from Syracuse and Atchison who were very interested in Humboldt and our success. The Experienced Administrators' Panel is always a highlight.

City of Humboldt 2024 Year in Review

The Year of 2024 has been good for the City of Humboldt.

- **Weather Radar Installation:** The City partnered with Climavision to install a weather radar on the north water tower to provide better coverage for the region around Humboldt.
- **The Last Mile:** The Last Mile to connect the Southwind Trail to the Square was completed by A Bolder Humboldt.
- **Annexation:** Approved the annexation of the Sports Complex and extended gas utilities to the Care Clinic building site.
- **Health Insurance:** The City was approved for group insurance coverage through Kansas Municipal Insurance Trust (KMIT), to help stabilize insurance costs.
- **Lead and Copper Survey:** We completed the EPA mandated Lead and Copper survey.
- **City Hall Improvement:** Completed permanent repair fascia around City Hall.
- **TextMyGov:** We implemented TextMyGov, which uses smart texting technology to communicate with citizens. Local government agencies can answer questions, send links to their website, and provide details on garbage pickup, utility payment, city news, events, office hours, department locations and more.

The system also allows citizens to report code violations, public works issues like potholes, sign down, drainage problems, tree trimming, sewer smell, and more. Agencies can engage citizens and ask specific guided questions regarding location, address, street name and more.

- **Wastewater COVID Surveillance:** We have continued to participate in a wastewater surveillance program to monitor for COVID and share the results with health professionals in Allen County.
- **Water System Project:** Engineering is complete for the \$13 million water system project, and we are currently working to secure necessary easements. Construction will occur in 2025 and 2026. All lead in the system, to the meters, will be replaced prior to the Federal mandate.
- **Low Range Wide Area Network:** The City partnered with Viaanix to establish Low Range Wide Area Network (LoRaWAN) infrastructure for smart city capabilities. We have continued to work on a plan to install a network on our water and gas meters in 2025.
- **Events hosted by the community:** Major events included an Easter Egg Hunt, Third Saturday Craft Show, Owl Creek Jamboree, Middle of Everywhere Festival, Fourth of July Fireworks, Octagon Gravel Race, Movie Nights, Water Wars, Biblesta, Bike Around Humboldt's Holiday Square, and Holiday Gift Market.
- **School Resource Officer:** The City partnered with USD 258 to continue the SRO.
- **Housing:** The house at 8th and Pecan, utilizing the county's MIH grant is was completed. A Bolder Humboldt has applied for an MIH grant to build eight homes. Rural Redevelopment Group has acquired the old Pinecrest Nursing Home, rezoned and is preparing to convert into apartments. Duplexes are being planned by Garrett and Drue Barton.
- **Personnel:** Hired Derrick Barton, Travis Wilson, and Jonathan Wort in Maintenance, and Kimberly Hord for Water and Wastewater Plants.
- **Camp Hunter Lease:** The City leased Camp Hunter for the Owl Creek Jamboree and the Middle of Everywhere Festival.

Goals and Objectives for 2025

- Complete Ohio Street sewer extension.
- Replace trees that were removed from the Square.
- Continue street projects.
- Continue action on nuisance properties.
- Implement camera surveillance on public property.
- Archive historical documents.
- Review city boundaries with Planning Commission.
- Complete application for Kansas Certified Sites Program for the Southwind Industrial Park.
- Establish a plan to reduce I&I from downspouts and sump pumps in the sanitary sewer.

Motion by Shreeve, second by Marquez to adjourn the meeting at 8:11p.m.


Nobby Davis, Mayor

Attest:


Staci Johnson, City Clerk

